

PROSPECTUS

for

**Admissions to Post Graduate Programmes in
Govt./Govt. Aided/Self-financing Scheme (SFS)
Colleges (Except Minority Colleges) affiliated to
Kurukshetra University, Kurukshetra-2022**



KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(Category-I University, 'A⁺' Grade NAAC Accredited)

Website: www.kuk.ac.in

Admission Portal: <https://kukadmissions.com>

Helpline No.: +91-7300012652

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STATUTORY OFFICERS

**Hon'ble Chancellor
Shri Bandaru Dattatreya
Governor, Haryana**

Designations	Name	Contact STD Code: 01744
Vice-Chancellor	Dr. Som Nath Sachdeva Ph.D. (Civil Engineering), ME (Highway), MIRC, MIUT, MISTE, MISRMTT	238039
Registrar	Dr. Sanjeev Sharma MLIS, Ph.D.	238026
Dean Academic Affairs	Dr. Manjula Chaudhary M.B.A., Ph.D.	238045
Dean Students' Welfare	Dr. Anil Vashisth M.Sc., Ph.D.	238096
Proctor	Dr. Sunil Dhingra M.Sc., Ph. D.	239617
Dean of Colleges	Dr. Anil Vohra M.Sc., Ph. D.	238347
Dean, Research & Development	Dr. Pawan Kumar Sharma M.Sc., Ph. D.	238561
Principal ITTR	Dr. Amisha Singh M.A. , Ph.D.	238125
Chief Warden (Boys Hostels)	Dr. Dinesh Singh Rana M.Sc., Ph.D.	238711
Chief Warden (Girls Hostels)	Dr. (Mrs.) Neelam Rani M.Phil., Ph.D.	238278
Librarian	Dr. Chetan Sharma M.Lib., Ph. D.	238367
Controller of Examinations-I	Dr. Hukam Singh M.Phil., Ph. D.	238377
Controller of Examinations-II	Dr. Ankeshwer Prakash M.Com., Ph.D.	238189

ABBREVIATIONS/ACRONYMS

AIC	All India Category	IQAC	Internal Quality Assurance Cell
AICTE	All India Council for Technical Education	KUK	Kurukshetra University, Kurukshetra
AIU	All India Inter University	LEET	Lateral Entry Entrance Test
AIU	Association of Indian Universities	MHRD	Ministry of Human Resource Development
COMM	Communication	NAAC	National Assessment and Accreditation Council
CBS	Core Banking Solution	NCC	National Cadet Corps
CBSE	Central Board of School Education	NCTE	National Council for Teacher Education
CGPA	Cumulative Grade Points Average	NSS	National Service Scheme
DA	Differently Abled	NEP	National Education Policy
DFF	Dependent of Freedom Fighter	PG	Post Graduate
ESM	Ex-servicemen and their wards	PWD	Persons with Disability
EWS	Economically Weaker Sections	SFS	Self Financing Scheme
HGC	Haryana General category	SPL	Specialization
HONS.	Honours	TFW	Tuition Fee Waiver
HSTES	Haryana State Technical Education Society	UG	Under Graduate
PGDCA	Post Graduate Diploma in Computer Applications	IT	Information Technology

CHAPTER-I

KURUKSHETRA UNIVERSITY PROFILE

1.1 INTRODUCTION

Kurukshetra University is a premier institution of higher learning in India. Established in 1956 as a Sanskrit University, presently it offers education and research programmes in diverse areas of science, engineering and technology, business studies, humanities, social sciences, performing arts and sports. Located on the southern bank of famed Brahma Sarovar, the University has a sprawling green campus spread over 473 acres.

Over the past 65 years, Kurukshetra University has grown in stature and recognition of its commitment to excellence in teaching and research. The University is continuously building on its reputation of an A + grade institution accredited by National Assessment and Accreditation Council (NAAC) with a score of 3.52. Retaining its position among the top ranking institutions of the country, the University has been placed at 8th position among the state universities in the Category-I by the Ministry of Education and has been awarded academic autonomy. Highly experienced and qualified faculty members, which form the backbone of the University, continuously engage in the maintenance and enhancement of student-centric learning environment through innovative pedagogy.

With a view to impart education as per latest curriculum and pedagogy, KU has started Learning Outcome Based Curriculum (LOCF) in all the on campus programmes from the session 2020-21 to enhance the knowledge, employability, skills and cultural and ethical values of our students. The University offers about 171 programs on the campus in 49 Departments/ Institutes through a highly qualified faculty. The University also has 284 affiliated colleges and institutes in 7 districts of Haryana.

On measure of our reputation is the high quality of research produced in traditional and modern disciplines over the last seven decades of our existence. Kurukshetra University has two National research facilities: Ion Beam Centre and Low Temperature Thermochronology Centre. Five more research centers are coming up in cutting-edge research areas. Six training centers are working in which 4000 students have been trained till date. In sports and cultural achievements, Kurukshetra University is the leading institution in the country.

The University offers a number of facilities to its students which include 13 on-campus hostels for girls and 12 for boys, a central library, air-conditioned reading space for 1300 students, smart class rooms, online web-resources, video conferencing room, language labs, auditoria, health center, shopping complex, banks, post-office and world-class sports and cultural activities facilities.

CHAPTER-2

ADMISSION SCHEDULE

Details of Admission Schedule	Candidate can apply for taking part in admission process for PG Programmes in Govt./Govt. Aided/SFS Colleges (except Minority Colleges) affiliated to Kurukshetra University, Kurukshetra
Online submission of application form will commence from	12.09.2022
Last date for submission of online application form	04.10.2022 (Midnight)

COUNSELING SCHEDULE FOR PG PROGRAMMES IN GOVT. /GOVT. AIDED/SFS COLLEGES (EXCEPT MINORITY COLLEGES) AFFILIATED TO KURUKSHETRA UNIVERSITY, KURUKSHETRA

First Counseling:

Online choice filling	Online allotment of seats	Verification of documents and fee deposit	Online seats update
06.10.2022 to 09.10.2022	12.10.2022 (10:00 a.m.)	13.10.2022 to 17.10.2022	18.10.2022 (upto 05:00 p.m.)

Second Counseling:

Online choice filling	Online allotment of seats	Verification of documents and fee deposit	Online seats update
21.10.2022 to 26.10.2022	28.10.2022 (10:00 a.m.)	28.10.2022 to 31.10.2022	01.11.2022 (upto 05:00 p.m.)

Note: The University can change the admission schedule due to unavoidable circumstances without any prior notice. The changed schedule, if any, will be notified separately. The changed schedule will be uploaded on the Admission Portal. The candidates are requested to remain in touch with the Admission Portal regularly.

COUNSELING FOR VACANT/LEFTOVER/ ANY OTHER SEATS IN GOVT./GOVT. AIDED/SFS COLLEGES AFFILIATED TO KURUKSHETRA UNIVERSITY, KURUKSHETRA

If the seats after first and second counseling in **Govt./ Govt. Aided/SFS Colleges affiliated to Kurukshetra University, Kurukshetra** still remain vacant then the 3rd counseling/4th counseling/5th Counseling as per requirement for these seats in all the colleges will be conducted by concerned colleges at their own level. Last cut-off date for admission is **10.11.2022**, thereafter no admission shall be made so that the academic calendar of the University is adhered to.

CHAPTER-3

PROCEDURE TO APPLY

- (1) Download Prospectus. Read it carefully to ensure your eligibility and acquaint with the requirements for submission of Online Application Form, No separate information will be sent to any candidate in this regard. Prospectus can be downloaded from the web portal for admission to **Govt./ Govt. Aided/Self Finance Scheme (SFS) Colleges affiliated to Kurukshetra University Kurukshetra Admission Portal: <https://kukadmissions.com>**
- (2) Candidates have to apply for Admissions 2022 online ONLY by accessing the web portal. Application forms other than online mode will not be accepted in any case.
- (3) Candidates are advised to upload all the relevant documents and testimonials along with their application form for ascertaining their Date of Birth, Eligibility, Category as well as for calculating the Merit for Admission Purpose. Incomplete admission forms in any form will not be considered and will be rejected.

Before starting to fill up the online application, keep ready with you the following details, and images of documents (size of image of any document should not exceed 300 kb):

- (a) A Valid Email ID (the email should be valid for at least 1 year), a valid mobile number as all information via SMS will be sent to this number.
- (b) Image of scanned photograph in jpg / jpeg format.
- (c) Image of scanned signature in jpg / jpeg format.
- (d) Personal details
- (e) Image of scanned Matriculation or equivalent examination certificate in support of the date of birth and marks.
- (f) Image of scanned 10+2 or equivalent examination certificate in support of the marks.
- (g) Image of scanned Certificate showing marks obtained and maximum marks in qualifying examination(s).
- (h) Image of scanned Certificate on the prescribed proforma for candidates belonging to SC/ BC/ EWSs/ DFF/ ESM/ DA and other categories as per the reservation policy for admissions.
- (i) Image of scanned Income Certificate of Parental Income from all sources, in case of Tuition Fee Waiver (TFW) quota and BC (A) & (B) Category candidates (if applicable).
- (j) The income certificate of Gross Annual Income issued on/ after 1.4.2022 for claiming Reservation (Where admission criteria is income based) shall only be considered for availing benefit under any reserved category.
- (k) Image of scanned Bonafide Resident Certificate as per Appendix, if applicable. Candidates who have passed their qualifying examination i.e. Graduation from a University in the State of Haryana will be deemed to be Haryana residents and will not be required to submit a certificate of bonafide resident of Haryana as per guidelines of Appendix-A.
- (l) Character Certificate as per following details:
 - (i) **Private Candidates:** Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate.
 - (ii) **Candidates who have recently qualified:** Candidates who have passed/appeared in the qualifying examination in 2022 session must submit Character Certificate from the Head of the Institution last attended as per specimen given in Annexure-1.

Note:

- (i) The candidates must ensure that they have obtained the relevant certificate(s) from the appropriate competent authority approved and notified by Govt. of Haryana.
 - (ii) It is the sole responsibility of the candidate to upload all necessary documents/ certificates/ testimonials/fees with the application form. Discrepancy, if any, shall not be communicated to the candidates by the department/institute.
 - (iii) Not uploading of required documents will be considered as incomplete application form. The same will be identified and rejected for admission by the Admission Committee of the concerned institute/ college.
 - (iv) Upload the correct Photograph and Signature as the facility for correction in images will not be given.
- (4) Visit the official web portal for admission to PG Programmes Govt./ Govt. Aided/SFS Colleges affiliated to Kurukshetra University Kurukshetra Admission Portal: <https://kukadmissions.com> and follow the following procedure:
- (a) Click on 'New registration' tab.
 - (b) Fill basic details like email, mobile number, name, password etc.
 - (c) A confirmation message will be send to your registered email id / mobile number. Applicant is advised to fill up the E-mail ID carefully, failing which the registration process shall not get completed, since a verification link shall be sent to the applicant's E-mail ID and the registration process shall get completed only when the verification link is clicked upon and the E-mail ID is verified. Once the registration process is completed. A registration ID of the candidate will be generated. This registration ID will be communicated to the registered mobile and Email ID of the candidates. Candidates will ensure that their email-ID and registered mobile No. remains valid for one year from the date of application.
 - (d) Now login using user id and password.
 - (e) Fill the details in the application form carefully.
 - (f) Fill other details like education, personal, address and etc.
 - (g) Upload your passport size photograph, signature and other documents in the prescribed format as required.
 - (h) Now pay the application fee through online mode. The candidates are required to check the status of fee payment on admission portal and if the status is "OK", the candidate will be able to take the printout of Confirmation Page. In case, the fee payment status is not "OK", it means that transaction is cancelled and the amount will be refunded as per university rules after completion of admission process. The Application Processing Fee has been fixed of Rs.800/- (Rs.200/- for SC/BC/Differently Abled candidates of Haryana only). If a student applies for more than one programme, he/she will have to deposit fee of Rs. 300/- (Rs. 75/- for SC/BC/Differently Abled candidates of Haryana only) for each programme separately.
 - (i) Take a printout of the filled application form for further uses.
 - (j) For subsequent logins, candidates will be able to login directly with their user Id and password. Candidates should remember to logout at the end of their session so that the details filled by them cannot be tampered with or modified by unauthorized person.

B. Online Choice Filling & Locking

- Online choice filling & locking by the candidate can be done as per key dates mentioned in the admission schedule for Govt./ Govt. Aided/SFS Colleges affiliated to Kurukshetra University Kurukshetra.
- Candidates are advised to go through the updated list of Govt./ Govt. Aided/SFS Colleges affiliated to Kurukshetra University Kurukshetra available in the Prospectus on the Admission Portal: <https://kukadmissions.com> and should prepare a list of Colleges in order of preference in which they are interested in seeking admission.
- Candidates can fill in as much number of choices in order of preference as they wish to. Candidates are allowed to change or re-order their choices, delete earlier choices and add new choices any number of times until they lock their final choices.
- All the candidates must lock their final choices as per key dates mentioned in the admission schedule.
- Candidates will not be able to unlock their choices once they are locked.
- If candidate fail to explicitly lock their choices by the last date, their last saved choices will be automatically locked and allotment will be done on this basis.
- Candidate must take a print out of their locked choices for future reference.
- Registered candidates who do not fill choices or fail to save the same cannot be considered for admission and seat allotment.
- **Candidate who gets their name in the admission list will visit the concerned college for reporting to get their uploaded documents verified with their original documents and submit the institute fee at the institute only as prescribed by the concerned college as per their procedures.**
- **The candidates who have not been allotted seat in the first counseling or want to upgrade their earlier allotted seat can participate in the second counseling and will have to fill their choices again online as per the keydates schedule in the order of their priority of admissions. The candidate who does not fill the choices for the second counseling will not be considered for the participation in the second counseling for upgradation or new admissions.**
- The name of the admitted candidate in the first list will be automatically cancelled if upgraded in the second counseling.
- The procedure for admissions for the candidates whose name appear in the second list will remain the same for reporting in the concerned college as for the first list.
- The amount of fee to be submitted by the candidate at the institute of admission will be charged by the institute as per their norms and procedures prescribed only.
- **The candidate can check the related college information in regard to fee structure, scholarship schemes and other benefits, Hostel facilities, Academic infrastructure and other details by visiting the website of the concerned college.**

CHAPTER-4

PROGRAMS OFFERED, DURATION AND ELIGIBILITY CONDITIONS

Code	Subject	Eligibility Conditions (A person who has passed one of the following examination from this University/Board of School Education, Haryana or any other University/Board recognised as equivalent thereto shall be eligible to join the programme)
4001	M.A. (Economics) 2 Yr.	Bachelor Degree in any discipline with at least 50% marks in aggregate or with at least 45% marks in the subject of Economics.
4002	M.A. (English) 2 Yr.	B.A. (Hons.) in English with 45% marks in aggregate. OR Bachelor's Degree with at least 50% marks in aggregate or 45% marks in the subject of English.
4003	M.A. (Fine Arts) 2 Yr.	B.A. with Art/Commercial Art, Designing & Painting as one of the subjects with atleast 45% marks in aggregate or 4-years BFA (Applied Art or Painting or Sculpture or Graphic Art) with atleast 45% marks in aggregate. OR Graduation with atleast 45% marks in aggregate and 2 Yr. Diploma in Art & Craft from a recognized University/Board. OR B.Sc. in Graphic Animation with atleast 45% marks in aggregate. OR Graduation with atleast 45% marks in aggregate and 3 Yr. Diploma in Art for drawing teacher from a recognized University/Board. OR Bachelor of Design, with atleast 45% marks in aggregate. OR Bachelor of Fashion Designing or Design with atleast 45% marks in aggregate.
4005	M.A. (Hindi) 2 Yr.	B.A.(Hons.) in Hindi. OR Bachelor's Degree in any discipline with at least 50% marks in aggregate or 45% marks in the subject of Hindi/Sanskrit (Compulsory/Elective)/Functional Hindi/Prabhakar. OR Shastri examination (new scheme) of three year duration with 45% marks in aggregate.
4006	M.A. (History) 2 Yr.	B.A. (Hons.) in History with 45% marks in aggregate. OR Bachelor Degree in any discipline with at least 50% marks in aggregate or 45% marks in the subject of History/Public Administration/Sociology/Political Science/Geography.
4007	M.A. (Human Rights) 2 Yr.	Bachelor's Degree in any discipline with at least 45% marks in the aggregate.

4009	M.A. (Music-Vocal) 2 Yr.	(B.A.(Hons.) in Music with 45% marks in aggregate. OR Bachelor's Degree with Music as one of the subjects with atleast 45% marks in the subject of Music. OR Bachelor's Degree of minimum 3 years duration with any of the following examinations: 'Sangeet Prabhakar' from Prayag Sangeet Samiti, Allahabad, Rajasthan Sangeet Sansthan, Jaipur., 'Sangeet Visharad' from Bhatkhande Sangeet Vidyapith, Lucknow or from Gandharva Mahavidyalaya, Mumbai or from Prachin Kala Kendra, Chandigarh.
4010	M.A. (Political Sc.) 2 Yr.	B.A.(Hons.) in Political Science with 45% marks in aggregate. OR B.A. with atleast 45% marks in the subject of Political Science/Public Administration/ Sociology/History/ Economics. OR Bachelor's Degree in any discipline with atleast 50% marks.
4011	M.A. (Psychology) 2 Yr.	B.A.(Hons.) in Psychology with 45% marks in aggregate; OR Bachelor's Degree in any discipline with at least 50% marks in aggregate or 45% marks in the subject of Psychology.
4012	M.A. (Panjabi) 2 Yr.	B.A.(Hons.) in Panjabi. OR Bachelor's Degree in any discipline with atleast 45% marks in aggregate or 45% marks in the subject of Panjabi.
4013	M.A. (Sanskrit) 2 Yr.	B.A. (Hons.) in Sanskrit with atleast 45% marks in the aggregate or B.A. or an examination recognized as equivalent to B.A. with Sanskrit (Elective or compulsory) with 45% marks in Sanskrit or 50% marks in the aggregate; or B.A. or any Graduate from a recognized University/Institute without Sanskrit with atleast 60% marks in the aggregate having Sanskrit as a subject in Metric/Senior Secondary (10+2 level): or Shastri (Vishishta with English) with atleast 45% marks (out of the aggregate excluding the additional papers) in Sanskrit.
4014	M.A. (Sociology) 2 Yr.	B.A.(Hons.) in Sociology with 45% marks in aggregate. OR Bachelor's Degree in any discipline with atleast 50% marks in aggregate or 45% marks in the subject of Sociology/ Psychology/Social Work.
4015	M.A. (Yoga) 2 Yr.	Bachelor Degree in any discipline with atleast 45% marks in aggregate.
4016	M.Com. 2 Yr.	B.Com./BBA/BTM/BIM/Bachelor of Arts/Science with Economics and/or Mathematics with 45% marks in aggregate.
4017	M.Com. (IT) 2 Yr.	At least 45% marks in the aggregate of the Bachelor of Commerce or Bachelor of Business Administration or Bachelor of Tourism Management or Bachelor of Computer Applications (BCA) or Bachelor of Science (Hons.) (Information Technology) or Bachelor of Arts/Science with Economics and/or Mathematics and or Office Management and/or Marketing Management and/or Rural Industrialisation (B.A./B.Sc.) Examination of Kurukshetra University or any other examination recognized as equivalent thereto.

4018	M.Sc. (Applied Physics) 2 Yr.	B.Sc. Examination with at least 50% marks in the aggregate with Physics and Mathematics as two of the main subjects.
4019	M.Sc. (Bio- Tech.) 2 Yr.	Bachelor's Degree with 50% marks in B.Sc. with Botany, Genetics, Zoology, Biochemistry, Microbiology or Biotechnology as one of the main subjects.
4020	M.Sc. (Botany) 2 Yr.	B.Sc. Examination with atleast 50% marks in aggregate with Botany, Zoology and Chemistry or Biochemistry or Genetics or any other Bio-Subject. Note: Candidates with B.Sc. (Agriculture) are not eligible for admission to M.Sc. (Botany) Programme.
4021	M.Sc. (Chemistry) 2 Yr.	B.Sc (Hons.) in Chemistry/B.Sc. (Pass) with Chemistry as one of the major subjects with at least 50% marks in aggregate or any other Examination recognized by Kurukshetra University, Kurukshetra as equivalent thereto. Note : Equal specialization in each stream i.e. Physical, Inorganic & Organic in M.Sc. Chemistry (Final) will be allotted on the basis of Merit of First Semester Examination and choice of the students out of existing strength of M.Sc. (Final).
4022	M.Sc. Computer Sc. (Software) 2 Yr.	B.Sc./B.Com. with Computer Science or Computer Applications (Vocational) as one of the subjects with atleast 50% marks in aggregate; OR B.Sc.(Hons.) in Computer Science or B.Sc.(Hons.) Information Technology or B.Sc. Information Technology or BIS/BSIS with atleast 50% marks in aggregate; OR B.A. with Computer Science with atleast 50% marks in aggregate and having Mathematics as one of the subjects at graduation level. OR BCA with 50% marks in aggregate; or Post B.Sc. Diploma in Computer Science & Application/P.G. Diploma in Computer Applications/P.G. Diploma in Computer Science with atleast 50% marks in aggregate. Provided that those students who have passed the One Year Diploma course must have passed B.Sc.(Non-Medical) or B.A. with Mathematics at their graduation level. OR Bachelor of Vocation (Networking and Mobile Applications) or Bachelor of Vocation (Software Development) with atleast Grade B.
4023	M.Sc. (Forensic Sc.) 2 Yr.	Only for admission in 7th semester of the M.Sc. (Forensic Science) course under Lateral entry Scheme: Candidate, who has passed B.Sc. with Forensic Science as subject in all semesters OR B.Sc. (Hons.) Forensic Science from any recognized University.
4024	M.Sc. (Geography) 2 Yr.	B.A./B.Sc.(General or Hons.) with Geography as a subject with 50% marks in aggregate.

4025	M.Sc. (Human Development) 2 Yr.	B.Sc. Home Science/B.Sc. Home Science with Honors with 50% marks in aggregate. OR B.Sc. in Psychology/Clinical Psychology with 50% marks in aggregate. Note : A candidate who has passed B.Sc. (Agriculture) or B.A. with Home Science as one of the main subjects or B.A. with any subject combination is not eligible for admission to M.Sc. (Home Science) programme for any field of specialization.
4026	M.Sc. (Math.) 2 Yr.	B.A./B.Sc. with Mathematics as one of the subjects or B.A.(Hons.)/B.Sc.(Hons.) in Mathematics with at least 50% marks.
4027	M.Sc. (Physics) 2 Yr.	B.Sc. Examination with at least 50% marks in the aggregate with Physics and Mathematics as two of the main subjects.
4028	PG Diploma in Nutrition & Dietetics 1 Yr.	Bachelor of Science (Home Science) examination of Kurukshetra University or B.Sc. with Clinical Nutrition & Dietetics or Food Science & Quality control as a vocational subject or B.A. with Home Science as an elective subject or an examination recognized as equivalent thereto with at least 50% marks in aggregate (Minimum pass marks of SC/ST Candidates) shall be eligible to join the Post-Graduate Diploma in Nutrition & Dietetics course.
4029	PG Diploma in Skin and Hair Therapy 1 Yr.	Bachelor's degree examination of the Kurukshetra University or an examination recognized as equivalent thereto with minimum 45% marks in aggregate shall be eligible to join this diploma course.
4030	PG Diploma in Computer Applications 1 Yr.	Bachelor's degree examination of the Kurukshetra University, or an examination recognised as equivalent thereto.
4031	PG Diploma in Export Marketing 1 Yr.	Bachelor's Degree examination.
4032	PG Diploma in Fashion Designing 1 Yr.	Bachelor's degree examination of the Kurukshetra University or an examination recognized as equivalent thereto with minimum 50% marks in aggregate.
4033	PG Diploma in Guidance, Counseling & Psychotherapy 1 Yr.	M.A./M.Sc. (Psychology/Applied Psychology/Education/Social Work) or M.Ed.
4034	PG Diploma in Journalism and Mass Comm. 1 Yr.	Bachelor's Degree examination of the Kurukshetra University or an examination recognised as equivalent thereto.

4036	PG Diploma in Yoga 1 Yr.	Bachelor's Degree in any discipline from KUK or any other examination recognized as equivalent thereto with atleast 45% marks in aggregate. Note : (i) The minimum eligibility condition of the 45% marks in the qualifying examination can be relaxed by 5% in case who have won position in Yoga at the Inter-Varsity/ National levels. (ii) Candidates having compartment in the qualifying examination shall not be allowed admission in Post Graduate Diploma in Yoga Course even provisionally.
4037	PG Diploma in Yoga Therapy	Bachelor's Degree in any discipline with at least 45% marks in the aggregate.
4038	M.Sc. (Zoology) 2 Yr.	B.Sc. Examination with at least 50% marks in aggregate with Zoology as one of the subject.
4039	Diploma in Secretarial Practices 1 Yr.	(i) A Bachelor's Degree Examination of the Kurukshetra University OR (ii) Any other Examination recognised by the Academic Council, as equivalent to (i) above.
4040	#Acharya (Phalit Jyotish) 2 Yr.	Part-I : Shastri; B.A. Honours in Sanskrit; M.A. in Sanskrit.
4041	#Acharya (Sahitya)2 Yr.	Part-I : Shastri; B.A. Honours in Sanskrit; M.A. in Sanskrit.
4042	#Acharya (Vyakaran) 2 Yr.	Part-I : Shastri; B.A. Honours in Sanskrit; M.A. in Sanskrit.
# Admission against Acharya (Phalit Jyotish), Acharya (Sahitya) and Acharya (Vyakaran) programmes of the D.K.K.S.D. Girls Sanskrit College, Ambala Cantt. will be made subject to the clarification of affiliation issue from the respective College.		

Note 1: Relaxation in eligibility condition:

- (A) Unless otherwise specifically provided for a programme in the concerned Ordinance, the eligibility condition for SC/ST/Differently abled candidates will be minimum pass marks in the qualifying examinations for admission to various programmes.
- (B) In case where specific relaxation of 5% marks in the eligibility condition is to be given to SC/ST/Differently Abled etc. candidates, the minimum less marks against 55%, 50% and 45% marks shall be calculated as under :-
55 marks-2.75 marks = 52.25 marks ($5/100 \times 55 = 2.75$);
50 marks-2.50 marks = 47.50 marks ($5/100 \times 50 = 2.50$);
45 marks- 2.25 marks = 42.75 marks ($5/100 \times 45 = 2.25$).
- (C) There will be no rounding of percentage for determining the eligibility for admission to various programmes

Note 2: The candidate must have passed all examinations from recognized board of school education/ recognized University.

CHAPTER-5

RESERVATION OF SEATS AND GUIDELINES FOR RESERVATION

DISTRIBUTION OF SEATS

The seats shall be distributed as under:

Sr.	Category		Percentage
1.	All India Open Category including Haryana		*15% of the Sanctioned Intake (*10% out of All India Category seats reserved for EWS of All India)
2.	Bonafide Residents of Haryana (State Quota)		85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)
	(i)	Haryana Open General Category	*50% of State Quota (i.e. 42.5% of total intake)
	a.	Economically Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A &B) other than category (ii) a & b below.)	*10% of seats reserved for EWS out of Haryana Open General Category seats.
	(ii)	Reserved Categories of Haryana	50% (of State Quota i.e. 42.5% of total intake)
	a.	Schedule Castes of Haryana	20% of State Quota (i.e. 17% of total intake)
		(i) Scheduled Castes	10% of State Quota (i.e. 8.5% of total intake)
		(ii) Deprived Schedule Castes	10% of State Quota (i.e. 8.5% of total)
	b.	Backward Classes of Haryana (except Socially Advanced Persons/Sections (Creamy Layer)	27% of State Quota (i.e. 22.95% of total intake)
	i.	BC (Block-A)	16% of State Quota (i.e. 13.6% of Total Intake)
	ii.	BC (Block-B)	11% of State Quota (i.e. 9.35% of Total Intake)
	(iii)	Differently Abled	03% of State Quota (i.e. 2.55% of Total Intake) If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%). In case, 01 seat out of 3% state quota reserved for differently abled persons, remains vacant, first priority may be given to the candidate (i.e. Ex-servicemen and their wards and dependents of Freedom Fighter) who will be higher in merit.
	(iv)	Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats	

		in the Academic Year 2022, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2023 and so on. The concerned Chairperson/Director/Principal of the Department/Institute/College shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.
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- Note: (i) The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time.
- (ii) Where a seat set aside for candidate from Deprived Scheduled Castes for admission in Government Educational Institutions is not filled up in academic year due to non-availability of candidate of Deprived Scheduled Castes possessing the requisite qualifications, the same shall be made available to candidate of Scheduled Castes. Reserved seats will not be carried forward to next year.
- (iii) Remaining instructions for reservation shall remain the same as already notified by the State Government from time to time.

GUIDELINES FOR RESERVATION:

1. If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
2. The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counseling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.
3. The Haryana Govt. vide Notification No.22/132/2013-1GS-III dated 22.03.2022 has intimated that as per Govt. Instruction No.22/132/2013-1GS-III dated 21.03.2014 regarding issuance of caste certificate wherein various competent authorities to verify and issue caste certificate were notified alongwith other terms & conditions and formats of the caste certificates.

The Haryana Parivar Pehchan Act, 2021, provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database, namely Family Information Data Repository (FIDR), contains PPN alongwith corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Govt./any Govt. Agency/Local Authority. State Govt. has been empowered under Section 8 of Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Repository (FIDR) has now made it feasible to issue Caste Certificates over the Counter through SARAL Portal. In view of the above, Govt has issued revised instructions/guidelines in supersession of all the previous instructions issued till now, as under :-

- (a) **Portal for the issue of Caste Certificate** : The Caste Certificate (including Certificates for Scheduled Caste, Deprived Scheduled Caste, Backward Class, Other Backward Class, Tapriwas, Vimukt Jati (Denotified Tribes) , and Nomadic Tribe) shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal

(<https://saralharyana.gov.in>) facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) or Head of the Department/Organisation, as the case may be.

(b) **Validity of a Caste Certificate :**

1. A Caste Certificate once issued (in its standard format) shall be valid for the life time of the person so long as such caste/tribe is not removed or modified in the notifications issued by the Welfare of SC and BC Dept., Haryana.
2. Where a Caste Certificate is requested for specific use outside the context of Govt. of Haryana, it shall be issued in the format prescribed by the Govt. of India.
3. Certificates which include income and/or assets based information like creamy layer criteria shall become invalid after the validity period prescribed on the said certificate. Such certificates shall be valid for the current financial year i.e. till coming 31st March (included) from the date it has been issued.
4. A Caste Certificate may also become invalid if after due process, it has been concluded that the caste was incorrectly mentioned on the certificate or wrongly verified in the FIDR, due to any reason whatsoever.

4. As per Govt. Notification No.2/27/2019-1 GS-III dated 8.10.2020 (**Appendix-F**) and **No.22/132/2013-1GS-III dated 22.03.2022 (Appendix-G)**, the candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-II (1)** (Scheduled Caste Certificate) and **Annexure-II (2)** (Deprived Scheduled Caste Certificate) . Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-III** and Income Certificate from the Competent Authority. Vide Notification No. 512-SW(1)2021 dated 01.12.2021 and 491-SW(1) dated 17.11.2021(**Appendix-H**) the Government of Haryana Welfare of Scheduled Castes and Backward Classes Department has specified the criteria for persons within Backward Class as Creamy Layer regarding Reservation in Services and Admissions in Educational Institution. Son(s) and daughter (s) of parents having **gross annual income of Rs.6 Lakhs or above OR possessing wealth above Rs.1 Crore for period of last three consecutive years. Income from all sources shall be clubbed to arrive at the gross annual income.**
5. **Affidavit/Undertaking by the BC and EWS Candidates:** BC (Block A&B) and EWS candidates for benefit of reservation shall also have to furnish the certificates as per proforma given in the Prospectus. In case, a candidates upload the old BC/Income Certificate or EWS Income & Asset Certificate, he/she shall furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer (for BC Category) (**Annexure-XII**) or belongs to Economically Weaker Sections (**Annexure XIII**), which is not recognized as a Schedule Caste and Backward Classes (Block-A & B) by the Government of Haryana, as per **Annexure-II(1&2) & III**, respectively at the time of display of first/second/third/final list and so on. The said affidavit shall be furnished jointly by both father and mother of the candidate. The student shall submit BC/Income Certificate or EWS Income & Asset Certificate within

15 days from the date of display of his/her name in admission list, failing which his/her admission is liable to be cancelled.

The income certificate mentioning gross annual income issued on/after 1.4.2022 for claiming reservation/supernumerary seat/tuition fee waiver in any category (where admission criteria is income based) shall only be considered for availing benefit under any reserved category/supernumerary seat/tuition fee waiver category.

6. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the programme) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. Differently Abled candidates belonging to Haryana are required to submit the certificate as per Annexure-VI (Medical certificate for Differently abled) given in the Prospectus.
7. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VII**.
8. Certificate from Ex-Servicemen and their wards for Deceased or Disabled or Discharged Military/ Paramilitary Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces as per **Annexure-VIII**.
9. Certificate from Ex-Employees and their wards for the Ex-employees of Indian Defence Services/Paramilitary Forces as per **Annexure-IX**.
10. For horizontal reservation, ESM/DFF candidates of General, SC and BC category will also have to furnish ESM/DFF certificate.
11. As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 22/10/2013-1GSIII dated 10.08.2017 for giving following priorities for reservations or preferences to the wards of Armed Forces personnel for admission in medical/professional/non-professional programmes running in the University Teaching Departments/ Institutes/ Affiliated/ Maintained Colleges/ Institutes :
 - (a) Priority-I : Widows/Wards of Defence personnel killed in action.
 - (b) Priority-II : Wards of disabled in action and boarded out from service.
 - (c) Priority-III : Widows/Wards of Defence personnel who died while in service with death attributable to military service.
 - (d) Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
 - (e) Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards :
 - (i) Param Vir Chakra
 - (ii) Ashok Chakra
 - (iii) SarvottamYudhSeva Medal
 - (iv) MahaVir Chakra
 - (v) Kirti Chakra
 - (vi) UttamYudhSeva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
 - (ix) YudhSeva Medal
 - (x) Sena, Nau Sena, Vayu Sena Medal
 - (xi) Mention - in-Despatches
 - (f) Priority-VI : Wards of Ex-servicemen.

The Admission Committee vide its Res. No. 6 dated 14.05.2018 has resolved the above instructions of the State Govt. be implemented in all the programmes being run in the University Teaching Departments/Institutes and affiliated/ maintained Colleges.

12. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
 13. If the number of seats in any particular category is not a round figure 0.5 above will be taken as one and less than 0.5 shall be ignored.
 14. Under Differently Abled category, at least one candidate will be admitted, even if the share is less than 0.5 seat.
 15. If a candidate of Haryana General, SC, BC and EWSs also apply for Differently Abled/ESM/ DFF category will be considered first for Haryana General, SC, BC and EWSs category.
 16. *All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
 17. *All the eligible candidates of reserved categories shall be considered first for Haryana General category seats.
- *(Note: Allotment of seats under Clause (16) & (17) above shall be strictly as per Director General Higher Education, Haryana Letter No.12/1-2017AD(3) Dated 04.06.2018 and Principal Secretary to Govt. Haryana Welfare of Scheduled Castes and Backward Classes, Department, Chandigarh letter No.EC/2018/20179-389 dated 26.04.2018 as per **Appendix-D (1-2)**.
18. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
 19. Differently Abled candidates will not be considered for admission to P.G. Diploma in Yoga.
 20. Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under:

(a) Income & Assets Certificate issuing Authority:

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.
- (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.
- (iii) The prescribed format for EWS Income and Asset Certificate shall be provided at **Annexure-IV**.

(b) Criteria of Income & Assets:

- (i) Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation, Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.
- (ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
 - a) 5 acres of agricultural land and above;
 - b) Residential flat of 1000 sq. ft. and above;
 - c) Residential plot of 100 sq. yards and above in notified municipalities;
 - d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
 - e) Total immovable assets owned are valued at Rs. One Crore of more.
- (iii) The property held by a “Family” in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iv) The term “Family” for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

Note: For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

(21). Criteria for EWS in All India Category seats:

The reservation @ 10% to Economically Weaker Sections in All India Category seats (i.e. 15% of sanctioned intake) under Centre Govt. policy would be in addition to the existing reservation. Admission Criteria for EWSs derived from the Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training, Government of India Notification No.36039/1/2019-Estt (Res) dated 31.01.2019 and the Director General Higher Education, Haryana, Panchkula vide their letter No.40395 DHE-190005/97/2020-UNP (STATE)-DHE dated 19.04.2021(**Appendix - E**) as under:

(a) Criteria of Income & Assets:

- (i) Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs. 8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application. Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income :-
 - (a) 5 acres of agricultural land and above;
 - (b) Residential fiat of 1000 sq. ft. and above;
 - (c) Residential plot of 100 sq. yards and above in notified municipalities;

- (d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- (ii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iii) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

(b) Income and Asset Certificate Issuing Authority:

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-V** shall only be accepted as proof of candidate's claim as belonging to EWS:
 - (a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner /Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate /Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
 - (b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - (c) Revenue Officer not below the rank of Tehsildar and
 - (d) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

Chapter -6

ADDITIONAL/SUPERNUMERARY SEATS AND NORMS FOR OUTSTANDING SPORTS PERSONS

I. In addition to the sanctioned seats, additional seats for the following categories will be as under :

(i) 02 supernumerary seats for the outstanding sports persons, over and above the sanctioned seats in PG programmes including Integrated programmes for the session 2022-23 except in the programmes regulated by the AICTE/NCTE/PCI/BCI/RCI etc.

1. NORMS, GUIDELINES & CRITERIA TO DECIDE THE MERIT FOR OUTSTANDING SPORTS PERSON FOR 2 ADDITIONAL SEATS IN P.G. COURSES INCLUDING LAW (3 YR.) & INTEGRATED COURSES

Norms For Outstanding Sports Person : Outstanding Sports Person means a person who has atleast represented the University or State in the Inter University or Senior National Level Championship or above. This include (Senior National, Federation Cup, National League, Inter Zonal National, National Games/National University Games during the course of his/her Graduate/Post Graduate studies).

Guidelines for Sports Seats

Sports Certificate for admission will only be considered, if the candidate produce the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state does not issue the Gradation Certificate, the following criteria will be adopted :

- a) In case of International/National participation or Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association.
- b) In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity from the Head of Sports of the concern University will be required.
- c) The game/event must be in the scheduled list of Association of Indian University Sports Calendar.
- d) The tournament must be organised by recognised Federation/Association duly affiliated with State Olympic Association/Indian Olympic Association and Ministry of Youth Affairs & Sports.
- e) Achievement during the course of Graduate and Post-Graduate studies will be considered for admission in Post-Graduate courses including Law (3 Year).
- f) No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.

Criteria to decide the Merit

- a) In case of tie in the sports achievement level then the maximum number of achievements at the same level of the minimum eligibility under sports criteria will be taken into account for deciding the merit.
- b) If still there is tie, then the marks obtained in the Qualifying Exam. will be considered for deciding the merit.
- c) If still there is tie, then the age will be considered for the merit (Higher in the age will be considered for the merit).

No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra, CBSE Nationals /Vidya Bharti Nationals /Rural Tournaments/ Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments/sports festivals.

- (ii) One additional seat shall be for NCC candidates who attended the R.D. Parade and Camp in all courses over and above the sanctioned seats.
- (iii) One additional seat shall be for NSS merit certificate holders who attended the R.D. Parade and Camp in all the courses over and above the sanctioned seats.
- (iv) One additional seat in each course shall be for deserving Parsi Students.

Chapter -7

WEIGHTAGES FOR ADMISSION PURPOSE

I. Weightages for the purpose of merit (subject to proviso below) :

The weightage of marks for the purpose of merit as mentioned below will be added to the percentage of aggregate and/or percentage of the qualifying Examinations :-

A.	Candidates who have passed the qualifying examination from Universities in Haryana State.	5 marks
B.	Recipients of National Talent Award from the NCERT	5 marks
C.	Candidates who have secured 60% marks or equivalent from First Public Examination to Qualifying Examination.	5 marks
D.	Candidates who have passed Honours examination in the subject concerned.	5 marks
E.	<p>N.C.C. Cadets who have passed 'B' Certificate and; N.C.C. Cadets who have passed 'C' or "G-II" Certificate (No weightage will be given for Civil Defence Service). Note : If a NCC Cadet have 'B' & 'C' Certificates maximum weightage of 5 marks will be given.</p> <p style="text-align: center;">OR</p> <p>Students who have been recommended or commended (i.e. have obtained 1st or 2nd position) at the Inter-Zonal or Inter-University or Inter-State or State Level Youth Festival(s) or competition(s) either individually or as members of a team.</p> <p style="text-align: center;">OR</p> <p>Holder of Cert. of Merit for N.S.S. awarded by the University.</p> <p style="text-align: center;">OR</p> <p>For Courses other than M.P.Ed. :</p> <p><u>WEIGHTAGE FOR ADMISSION TO THE P.G. COURSES</u></p> <p>Sports person who have won 1st or 2nd or 3rd position at the University/Senior State Level tournaments or above during the course of Graduate & Post Graduate Studies.</p> <p><u>Guidelines for Sports Weightage</u></p> <p>Sports Certificate for weightage will only be considered, if the candidate produce the Gradation Certificate from the respective State Govt. Sports Deptt.</p> <p>In case any state does not issue the Gradation Certificate, the following criteria will be adopted :</p> <p>a) In case of International/ National participation or State Position Holder, a certificate of authenticity will be required from concerned National Federation/State Association.</p> <p>b) In case of Inter University Participation or Inter University Position Holder other than Kurukshetra University, a certificate of authenticity from the Director Sports/Head of Sports of the concern University will be required.</p> <p>c) The game/event must be in the scheduled list of Association of Indian University Sports Calendar.</p> <p>d) The tournament must be organised by recognised Federation/Association duly</p>	<p>3 marks</p> <p>5 marks</p>

	affiliated with State Olympic Association/ Indian Olympic Association and Ministry of Youth Affairs & Sports.	
	No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/ Rural Tournaments/Panchayat Tournaments /Novaodya Nationals and invitation non-recognised tournaments/ sports festivals.	

Criteria for award of University N.S.S. Merit Certificate is as under :

1. NSS Volunteer who has completed 240 hours of regular activities in the period of two years and attended one annual 7 (Seven) days night special Camp.
2. One who has donated blood atleast twice (compulsory for boys) or has made atleast five illiterates literate (for girls only). This shall have to be certified by the Principal alongwith the names and addresses of literates or one who has done an exemplary act of courage or bravery by saving life in situation like drowning, fire, natural calamities or man made calamities and awarded at the National Level.
3. NSS volunteer who has completed First Aid & Home Nursing training and having training course certificate issued by the Red Cross Society, Haryana.

In case of NSS Volunteers from other Universities located outside Haryana, one has to become eligible by way of becoming at par with the conditions as required under Sr. No. 1, 2 and 3 of the above criteria laid down for University Merit Certificate and NSS weightage will not be allowed to the students who have only NSS participation certificate given by the College Principal.

Note : For allowing weightages to NSS and Sports, certificate should be got verified from the Officer of the concerned Department.

(G) Guidelines for Weightages :

- (1) Total weightages for the purpose of merit under **Clause-I** shall not exceed 10 marks.
- (2) Weightage for the purpose of merit under **Clause-I (E)** will be given only if the candidate has obtained required Certificates/Distinction during the course of the qualifying examination on the basis of which he is seeking admission to the course concerned. For example, if a candidate is seeking admission to M.A. course on the basis of B.A./B.Sc./B.Com. examination he/she will be given weightage, under this clause only if he/she has obtained the required Certificate during B.A., B.Sc., or B.Com. course.
- (4) Weightage/eligibility for sports/games will only be given to those sports/games which are recognized by the Association of Indian Universities.

Chapter -8

SEAT MATRIX

District: Ambala

ARYA GIRLS COLLEGE, AMBALA CANTT

Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BCB ESM FF	SC	SC ESM FF	SCD	SCD ESM FF	DA	Total
4010	M.A. (Political Sc.)	6	1	17	0	2	0	6	0	4	0	4	0	4	0	1	45
4016	M.Com.	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

DAV COLLEGE AMBALA CITY

4002	M.A. (English)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4005	M.A. (Hindi)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4026	M.Sc. (Math.)	10	1	27	0	3	0	9	0	6	0	6	0	6	0	2	70
4027	M.Sc. (Physics)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

GOVT. COLLEGE AMBALA CANTT

4001	M.A. (Economics)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4005	M.A. (Hindi)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4006	M.A. (History)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4012	M.A. (Panjabi)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4024	M.Sc. (Geography)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

GOVT. COLLEGE, NARAINGARH, AMBALA

4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4006	M.A. (History)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4024	M.Sc. (Geography)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4030	PGDCA	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

GOVT. COLLEGE, SAHA, AMBALA

4016	M.Com.	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4024	M.Sc. (Geography)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BCB ESM FF	SC	SC ESM FF	SCD	SCD ESM FF	DA	Total
GMN COLLEGE, AMBALA CANTT																	
4002	M.A. (English)	3	0	8	0	1	0	2	0	2	0	2	0	1	0	1	20
4010	M.A. (Political Sc.)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4026	M.Sc. (Math.)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30

MDS GIRLS COLLEGE, AMBALA																	
4030	PGDCA	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

MPN COLLEGE, MULLANA, AMBALA																	
4006	M.A. (History)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4013	M.A. (Sanskrit)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

S.D COLLEGE (LAHORE), AMBALA CANTT																	
4002	M.A. (English)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4005	M.A. (Hindi)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4016	M.Com.	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4017	M.Com. (IT)	3	0	8	0	1	0	2	0	2	0	2	0	1	0	1	20
4018	M.Sc. (Applied Physics)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4026	M.Sc. (Math.)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4030	PGDCA	3	0	8	0	1	0	2	0	2	0	2	0	1	0	1	20

SANT MOHAN SINGH KHALSA LABANA GIRLS COLLEGE, AMBALA																	
4016	M.Com.	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4030	PGDCA	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

GOVT. COLLEGE FOR WOMEN, SHEHZADPUR, AMBALA																	
4016	M.Com.	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

#D.K.K.S.D GIRLS SANSKRIT COLLEGE, AMBALA CANTT.																	
4040	Acharya (Phalit Jyotish)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4041	Acharya (Sahitya)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4042	Acharya (Vyakaran)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

#Note : Admission against the above programmes of the D.K.K.S.D. Girls Sanskrit College, Ambala Cantt. will be made subject to the clarification of affiliation issue from the respective College.

Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BC B ES M FF	SC	SC ESM FF	SCD	SCD ESM FF	DA	Tot al
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District: Hisar

IMPERIAL COLLEGE, HISAR																	
4001	M.A. (Economics)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4005	M.A. (Hindi)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4016	M.Com.	11	1	31	0	3	0	11	0	7	0	7	0	7	0	2	80

District: Kaithal

CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHAND-DADWANA, KAITHAL																	
4002	M.A. (English)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4016	M.Com.	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50

CH. ISHWAR SINGH KANYA MAHAVIDYALAYA FATEHPUR PUNDRI, KAITHAL																	
4002	M.A. (English)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4006	M.A. (History)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4030	PGDCA	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

DAV COLLEGE, CHEEKA, KAITHAL																	
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

GOVT. COLLEGE KAITHAL (DR. B. R. AMBEDKAR GOVT. COLLEGE JAGDISHPURA)																	
4002	M.A. (English)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4026	M.Sc. (Math.)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

JAT COLLEGE, KAITHAL																	
4006	M.A. (History)	4	1	13	0	2	0	5	0	3	0	3	0	3	0	1	35

R.K.S.D. (PG) COLLEGE (EVENING SESSION), KAITHAL																	
4001	M.A. (Economics)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4010	M.A. (Political Sc.)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	10	1	28	0	3	0	9	0	7	0	6	0	6	0	2	72
4030	PGDCA	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BCB ESM FF	SC	SC ESM FF	SCD	SCD ESM FF	DA	Total
R.K.S.D. (PG) COLLEGE, KAITHAL																	
4002	M.A. (English)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4005	M.A. (Hindi)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4010	M.A. (Political Sc.)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4026	M.Sc. (Math.)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4036	PG Diploma in Yoga	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30

GOVT. GIRLS COLLEGE, CHEEKA, KAITHAL																	
4034	PG Diploma in Journalism and Mass Comm.	3	0	8	0	1	0	2	0	2	0	2	0	1	0	1	20

BABU ANANT RAM JANTA COLLEGE, VPO KAUL, KAITHAL																	
4039	Diploma in Secretarial Practices	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30

INDIRA GANDHI MAHILA MAHAVIDYALAYA, KAITHAL																	
4001	M.A. (Economics)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4026	M.Sc. (Math.)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

SH. KAPIL MUNI GOVT. COLLEGE FOR WOMEN, KALAYAT, KAITHAL																	
4016	M.Com.	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30

District: Karnal

ARYA KANYA MAHAVIDYALAYA GURUKUL, MOR MAJRA, KARNAL																	
4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4013	M.A. (Sanskrit)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

DAV COLLEGE, KARNAL																	
4001	M.A. (Economics)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4002	M.A. (English)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4016	M.Com.	16	2	45	1	5	0	17	0	11	0	10	0	10	0	3	120
4024	M.Sc. (Geography)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4026	M.Sc. (Math.)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4030	PGDCA	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BCB ESM FF	SC	SC ESM FF	SCD	SCD ES M FF	D A	Total
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DYAL SINGH COLLEGE, KARNAL

4002	M.A. (English)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4005	M.A. (Hindi)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4010	M.A. (Political Sc.)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4021	M.Sc. (Chemistry)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4023	M.Sc. (Forensic Sc.)	2	0	6	0	1	0	2	0	1	0	2	0	1	0	0	15

GOVT. COLLEGE, KARNAL (PT. C. L. S. GOVT. COLLEGE)

4001	M.A. (Economics)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4002	M.A. (English)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4006	M.A. (History)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4011	M.A. (Psychology)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4026	M.Sc. (Math.)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4033	PG Diploma in Guidance, Counseling & Psychotherapy	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30

GOVT. COLLEGE, MATAK MAJRI, KARNAL

4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4006	M.A. (History)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

GOVT. COLLEGE FOR WOMEN, KARNAL

4005	M.A. (Hindi)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4009	M.A. (Music- Vocal)	2	0	6	0	1	0	2	0	1	0	2	0	1	0	0	15
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4024	M.Sc. (Geography)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

GREENWOOD DEGREE COLLEGE, KARNAL

4036	PG Diploma in Yoga	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
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Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BCB ESM FF	SC	SC ESM FF	SCD	SCD ES M FF	D A	Total
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GURU NANAK KHALSA COLLEGE, KARNAL

4012	M.A. (Panjabi)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4016	M.Com.	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4022	M.Sc. Computer Sc. (Software)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4024	M.Sc. (Geography)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4026	M.Sc. (Math.)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4030	PGDCA	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

JEEVAN CHANAN MAHILA MAHAVIDYALA, ASSANDH, KARNAL

4005	M.A. (Hindi)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4016	M.Com.	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50

KVA DAV COLLEGE FOR WOMEN, KARNAL

4002	M.A. (English)	10	1	27	0	3	0	9	0	6	0	6	0	6	0	2	70
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4019	M.Sc. (Bio-Tech.)	3	0	8	0	1	0	2	0	2	0	2	0	1	0	1	20
4022	M.Sc. Computer Sc. (Software)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4024	M.Sc. (Geography)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4026	M.Sc. (Math.)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4030	PGDCA	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30

BABA FATEH SINGH JI GOVT. COLLEGE, ASSANDH, KARNAL

4006	M.A. (History)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
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District: Kurukshetra
ARYA KANYA MAHAVIDYALYA SHAHABAD MARKANDA, KURUKSHETRA

4003	M.A. (Fine Arts)	2	0	5	0	1	0	2	0	2	0	1	0	2	0	0	15
4005	M.A. (Hindi)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4022	M.Sc. Computer Sc. (Software)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4026	M.Sc. (Math.)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50

BHAGWAN PARSHU RAM COLLEGE, KURUKSHETRA

4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4026	M.Sc. (Math.)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BCB ESM FF	SC	SC ESM FF	SCD	SCD ES M FF	D A	Total
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DAV COLLEGE, PEHOWA, KURUKSHETRA

4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4026	M.Sc. (Math.)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50

DAYANAND MAHILA MAHAVIDYALAYA, KURUKSHETRA

4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

GOVT. GIRLS COLLEGE, PALWAL, KURUKSHETRA

4005	M.A. (Hindi)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4006	M.A. (History)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

MANISH PAPNEJA MEMORIAL S.D GIRLS COLLEGE, ISMAILABAD, KURUKSHETRA

4016	M.Com.	6	1	17	0	2	0	6	0	4	0	4	0	4	0	1	45
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MARKANDA NATIONAL COLLEGE, SHAHABAD MARKANDA, KURUKSHETRA

4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4036	PG Diploma in Yoga	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

SNRL JAIRAM GIRLS COLLEGE, LOHAR MAJRA, KURUKSHETRA

4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4036	PG Diploma in Yoga	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30

District: Panchkula
GOVT. COLLEGE, KALKA, PANCHKULA

4005	M.A. (Hindi)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4024	M.Sc. (Geography)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4030	PGDCA	3	0	8	0	1	0	2	0	2	0	2	0	1	0	1	20
4031	PG Diploma in Export Marketing	3	0	8	0	1	0	2	0	2	0	2	0	1	0	1	20

Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BCB ESM FF	SC	SC ESM FF	SCD	SCD ES M FF	D A	Total
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GOVT. COLLEGE, SECTOR -1, PANCHKULA

4001	M.A. (Economics)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4002	M.A. (English)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4006	M.A. (History)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4010	M.A. (Political Sc.)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4011	M.A. (Psychology)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4014	M.A. (Sociology)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4016	M.Com.	16	2	45	1	5	0	17	0	11	0	10	0	10	0	3	120
4020	M.Sc. (Botany)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4028	P.G Diploma in Nutrition & Dietetics	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4030	PGDCA	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4034	PG Diploma in Journalism and Mass Comm.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

GOVT. COLLEGE FOR WOMEN, SECTOR-14, PANCHKULA

4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4025	M.Sc. (Human Development)	3	0	8	0	1	0	2	0	2	0	2	0	1	0	1	20
4038	M.Sc. (Zoology)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

GOVT. COLLEGE, BARWALA, PANCHKULA

4030	PGDCA	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
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District: Panipat
SD COLLEGE, PANIPAT

4001	M.A. (Economics)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4002	M.A. (English)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4016	M.Com.	11	1	31	0	3	0	11	0	7	0	7	0	7	0	2	80
4021	M.Sc. (Chemistry)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4026	M.Sc. (Math.)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4027	M.Sc. (Physics)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

ARYA POST GRADUATE COLLEGE, G T ROAD, PANIPAT

4001	M.A. (Economics)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4002	M.A. (English)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4016	M.Com.	16	2	45	1	5	0	17	0	11	0	10	0	10	0	3	120
4026	M.Sc. (Math.)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4030	PGDCA	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BCB ESM FF	SC	SC ESM FF	SCD	SC D ESM FF	D A	Total
DESH BANDHU GOVT. COLLEGE, SECTOR-17, PANIPAT																	
4001	M.A. (Economics)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4002	M.A. (English)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4006	M.A. (History)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4016	M.Com.	16	2	45	1	5	0	17	0	11	0	10	0	10	0	3	120

I.B. COLLEGE, PANIPAT																	
4002	M.A. (English)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4005	M.A. (Hindi)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4026	M.Sc. (Math.)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50

VAISH GIRLS COLLEGE, SAMALKHA, PANIPAT																	
4002	M.A. (English)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4016	M.Com.	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30

CH. DEVI LAL MEMO GIRLS COLLEGE, SEWAH, PANIPAT																	
4006	M.A. (History)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4010	M.A. (Political Sc.)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

District: Yamuna Nagar

DAV COLLEGE FOR GIRLS, YAMUNANAGAR																	
4001	M.A. (Economics)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4002	M.A. (English)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4007	M.A. (Human Rights)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4015	M.A. (Yoga)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4016	M.Com.	19	2	53	1	6	0	19	0	13	0	12	0	12	0	3	140
4022	M.Sc. Computer Sc. (Software)	13	1	34	0	4	0	12	0	9	0	8	0	7	0	2	90
4026	M.Sc. (Math)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4028	P.G Diploma in Nutrition & Dietetics	3	0	8	0	1	0	2	0	2	0	2	0	1	0	1	20
4029	P.G Diploma in Skin and Hair Therapy	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
4030	PGDCA	13	1	34	0	4	0	12	0	9	0	8	0	7	0	2	90
4032	PG Diploma in Fashion Designing	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4037	PG Diploma in Yoga Therapy	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30

Code	Name of Programme	AIC	EWS out of AIC	HGC	HGC ESM FF	EWS out of HGC	HGC EWS ESM FF	BCA	BCA ESM FF	BC B	BCB ESM FF	SC	SC ESM FF	SCD	SC D ES M FF	D A	Total
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DAV COLLEGE, SADHAURA, YAMUNANAGAR

4002	M.A. (English)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4016	M.Com.	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60

GOVT. COLLEGE CHHACHHRAULI, YAMUNANAGAR

4006	M.A. (History)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4022	M.Sc. Computer Sc. (Software)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4030	PGDCA	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

HINDU GIRLS COLLEGE, JAGADHRI

4002	M.A. (English)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4014	M.A. (Sociology)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4030	PGDCA	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

MAHARAJA AGRASEN MAHAVIDYALYA, JAGADHRI

4001	M.A. (Economics)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4005	M.A. (Hindi)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
4016	M.Com.	4	1	13	0	2	0	5	0	3	0	3	0	3	0	1	35

MUKAND LAL NATIONAL COLLEGE, YAMUNA NAGAR

4001	M.A. (Economics)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4002	M.A. (English)	8	1	22	0	3	0	8	0	6	0	5	0	5	0	2	60
4010	M.A. (Political Sc.)	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4016	M.Com.	7	1	19	0	2	0	7	0	5	0	4	0	4	0	1	50
4018	M.Sc. (Applied Physics)	4	0	10	0	1	0	3	0	2	0	2	0	2	0	1	25
4021	M.Sc. (Chemistry)	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40

DAV COLLEGE FOR GIRLS (EVENING SESSION), YAMUNANAGAR

4015	M.A. (Yoga)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
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GOVERNMENT COLLEGE AHARWALA, BILASPUR, YAMUNANAGAR

4016	M.Com.	5	1	15	0	2	0	5	0	4	0	4	0	3	0	1	40
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JYOTIBA PHULE GOVERNMENT COLLEGE, RADAUR, YAMUNANAGAR

4002	M.A. (English)	4	0	12	0	1	0	4	0	3	0	3	0	2	0	1	30
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Note: Admission to supernumerary seats or any other additional seats (over and above the sanctioned seats) will be made by the respective college at their own level through Physical Counseling. No online counseling will be held by Kurukshetra University, Kurukshetra for such seats. The concerned college will make the admissions for such seats at their own level from students who have applied for admission against supernumerary or additional seats of the concerned college.

CHAPTER-9

PREPARATION OF MERIT AND SEAT ALLOTMENT

- (a) Merit for admission to PG Programmes (except minority colleges) in **Govt. Aided/SFS Colleges affiliated to Kurukshetra University, Kurukshetra** shall be determined on the basis of marks obtained in the qualifying examination plus admissible weightages as per rules.
- (b) Weightages will be given as per rules given in Chapter-7.
- (c) For calculating the percentage of scores of B.A. by parts, the following procedure will be adopted :
 - (i) Average of percentage of marks obtained in Prabhakar, Giani or an equivalent MIL examination, in English and in one or more elective subject (if more than one subject has been cleared, the score in which he has got the highest marks would be taken into account). Prabhakar or Giani will be considered as one elective subject and reduced in respect of maximum marks.
 - (ii) For candidates, who have received their B.A. Degree after doing Shastri or an equivalent oriental titles examination, marks obtained in Shastri Examination will be considered as secured out of two subjects (elective) and calculated on the basis of the maximum number of marks in two elective subjects, after proportionately reducing them as in (a) above.
- (d) For calculating aggregate marks for admission to various courses in the case of candidates who have passed B.A., B.Sc. or B.Com.(Hons.) examination, the marks of the subject counted towards division will be taken into consideration.
- (e) In case, in any examination CGPA is given, then candidate will have to provide the conversion formula to compute % marks from CGPA (Document supporting the conversion formula from the concerned university/board should be uploaded). In absence of conversion formula, by default, the CGPA shall be multiplied by 9. In case CGPA as well as marks obtained, both are provided then CGPA shall be considered to compute percentage marks.
- (f) Tie Breaking Criteria :If two or more candidates have obtained equal marks, following procedure will be used for the preparation of merit:
 - (i) Candidate senior in age will be given first preference.
 - (ii) If tie still persists, then marks obtained in 12th will be considered.
 - (iii) If tie still persists, then marks in 10th will be considered to break the tie.
- (g) On the basis of the merit of the candidate, the seat allotment process will be carried out and Merit List of various programmes as per the schedule shall be displayed on the portal.
- (h) If a candidate is offered the seat in the subsequent list in any other programme and he/she fills the fee in that programme, it would automatically result in the forfeiture of the seat accepted by the candidate in the earlier list.

- (i) Two Merit Lists (i.e. First and Second) shall be displayed and admission will be made as per above procedure specified. If seats remain vacant in any programme, the Third List and Waiting List shall be prepared by the concerned college as per the procedure given below:

Benefit of reservation will be given to all the reserved categories upto Third List according to the reservation policy given in the **Chapter 5**. In case at the time of display of third List the reserved seats of various categories other than SC category, remain vacant and no eligible candidates of the reserved categories are available, these vacant seats will be filled up by Haryana General Category (HGC), in case no candidate of HGC is available it will be offered to the candidates of All India Category.

After display of Third List, if any seat(s) remain vacant or fall vacant due to drop out by the admitted students, the vacated seat(s) first be filled up from the candidates of respective category on merit basis from the waiting list. If no corresponding reserved category candidate is available, then it will be filled up by HGC by the Principal from the waiting list drawn from the pool of the candidates who have marked their attendance for third list. In case no candidate of HGC is available, it will be offered to the candidates of All India Category.

- (j) Seat Allotment for Admissions shall be made on the basis of marks obtained in the qualifying exam plus admissible weightages as per rules. in the last examination passed as per the eligibility criteria as mentioned in the **Chapter 4** and will be on the basis of the information furnished by the candidate and documents uploaded. The candidate so allotted the seat will have to visit the respective college where the seat has been allotted to get their documents verified from the respective college. All the related process for admission including the fee submission will be done at the institute level. If at any point of time, any candidate is found to have supplied false information, certificates, documents etc. or is found to have withheld or concealed some information in his/her Application Form, he/she shall be liable to be debarred from admission to the course. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false at a later stage, his/her admission will be cancelled and all fees and other dues paid by him/her shall be forfeited. The University/Institute may also take further action, as deemed fit, against the candidate and his/her guardian.
- (k) The allotment of the seats to candidates who do not deposit fee within the stipulated period to the allotted college will be cancelled.

CHAPTER-10

IMPORTANT INSTRUCTIONS AT A GLANCE

1. Before filling the online Application Form the candidates are required to read the prospectus carefully.
2. No one who is already in employment (whole time or part time or in honorary capacity) shall be admitted to any of the Programme without taking leave from the employer for full academic course.
3. It will be the responsibility of the candidate to ensure eligibility for admission before applying for the Programme. If on verification at a later stage, it is found that a candidate does not fulfil the eligibility conditions, his/her candidature will be cancelled and the fee deposited by him/her shall be forfeited.
4. All the candidates must verify their personal information during online registration.
5. Locking of submitted choices is advisable, however, candidates who do not lock the choices, their last filled choice would be considered final.
6. Registered candidates who do not fill choices or fail to save the same cannot be considered for admission and seat allotment.
7. Candidates must take print-out of their online Application Form along with their locked choices.
8. The outcome of rounds of counseling, as per admission schedule will be displayed on Admission Portal. No individual allotment letter will be sent to the candidates. They will have to download by applying Registration and password allotted to them and contact the allotted college.
9. Candidate seeking admission in self financing institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated and registered by Kurukshetra University, Kurukshetra and they themselves shall be responsible for any such lapse.
10. All the rules and regulations for the submission of migration certificates by the candidates who have passed the qualifying examinations from other Universities will be applicable as per the rules of K.U. University.
11. In case, a candidate after having deposited required fee for admission to any programme decides to leave the course, the fee deposited by the candidate will be refundable to him/her as per **Chapter 13**.
12. In case of ambiguity about any rule, the interpretation of the same by the University shall be final.
13. All legal disputes relating to admission to PG Programmes in Govt. Aided/ SFS Colleges affiliated to Kurukshetra University, Kurukshetra will be subject to Courts having jurisdiction at Kurukshetra.
14. The number of colleges/sanctioned seats may increase or decrease based upon the approval and affiliation from the University.
15. Candidates are advised to consult the updated list of colleges in the Prospectus before filling their choice as intake in various institutes subject to change by the competent

authority in view of pending writs/appeals in courts/affiliating bodies with regard to their recognition.

16. The attendance rules of the college concerned will be applicable on the students.
17. The participating Colleges will ensure that all the admissions will be made only on the basis of the recognized and valid degree (s)/certificate (s) issued by the approved and recognized boards/Institutes/Universities. In case any clarification of equivalence/recognition of qualifying degree/certificate/Institute/Board/University is required, the same may be obtained from the affiliating university concerned.
18. All the updated latest information/notices/changes/modifications will be displayed on the admission portal. The candidates are required to visit the admission portal regularly to obtain the latest information.
20. Self declaration will be submitted by the candidate/by the respective parents/guardian at the time of admission. **(as per Annexure-X & XI)**

OTHER IMPORTANT INSTRUCTIONS

- (1) The Kurukshetra University can make use of the data generated, for the purpose of research and analysis.
- (2) KUK does not take any responsibility for the candidates not being able to submit their Application Forms by the last date and time on account of any reason beyond the control of the KUK. Candidates can check their fee status after login to their account and can download/print the receipt.
- (3) The Responsibility for any wrong/irregular admission or admission allowed on the basis of fake certificate, in contravention of the Ordinance, if any, will rest entirely with the college concerned, admission of such students may be treated as cancelled ab-initio. In case any student files civil suit in any Judicial Court against the orders declaring him/her ineligible, the said civil suit is required to be defended by the college concerned.
- (4) Nothing contained in this prospectus should be construed to convey sanction or be cited as an authority for which University Regulations in Calendars Vol. I, II and the relevant rules in Calendar Vol. III alone are applicable.
- (5) If the concerned authorities are not satisfied with the character/past behavior/antecedents of a candidate, they may refuse to admit him/her to any programme of study in the College in order to ensure academic standards, discipline and peaceful atmosphere in the university.
- (6) State-wise List of Fake Universities and Examinations of Board not recognized for the purpose of higher studies : List of Fake Universities declared by UGC and Examinations of Board not recognized for the purpose of higher studies by the Board of School Education, Haryana, Bhiwani is available on their websites. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is required to be consulted www.ugc.ac.in/page/Fake-Universities.aspx and www.bseh.org.in by the Principal of the concerned College.

CHAPTER-11

List of Colleges and Important Contacts

List of Colleges taking part in admission process for PG Programmes in Govt./ Govt. Aided/ Self Finance Scheme (SFS) Colleges affiliated to Kurukshetra University Kurukshetra

2022-23

Code	College Name	District	Admission Incharge Name	Mobile No.	Email ID
1001	ARYA GIRLS COLLEGE, AMBALA CANTT	Ambala	DR. AMNEET KAUR	9416393980	agcambalacantt@gmail.com
1008	DAV COLLEGE AMBALA CITY	Ambala	DR. VINAY GOYAL	8295000951	vinaykuk@gmail.com
1027	GMN COLLEGE AMBALA CANTT	Ambala	DR. TRIPTI SHARMA	8930465146	gmncollege@gmail.com
1038	MDSD GIRLS COLLEGE	Ambala	MRS. SEEMA AGGARWAL	9812516308	mdsdedusat@gmail.com
1039	MPN COLLEGE, MULLANA (AMBALA)	Ambala	DR. C. K. JHA	9466262442	dr.ckjha1@gmail.com
1043	S.D COLLEGE (LAHORE), AMBALA CANTT	Ambala	DR. GIRDHAR GOPAL	9896482704	girdhargopal@sdcollegeambala.ac.in
1044	SANT MOHAN SINGH KHALSA LABANA GIRLS COLLEGE, AMBALA	Ambala	MRS. SARLA SETHI	9467080755	smskhalsacollege@gmail.com
1015	GOVT. COLLEGE AMBALA CANTT	Ambala	DR. GURVINDER	9416916410	gcambalacantt@rediffmail.com
1048	GOVT. COLLEGE FOR WOMEN, SHEHZADPUR, AMBALA	Ambala	MR. RAJAT SONI	9653529168	gcgshahzadpur@highereduhry.com
1021	GOVT. COLLEGE NARAINGARH	Ambala	DR. RAJIV GOEL	9896024216	gc_naraingarh@yahoo.com
1022	GOVT. COLLEGE SAHA	Ambala	DR. DARSHAN	8295662727	darshanruby@gmail.com
1060	D.K.K.S.D GIRLS SANSKRIT COLLEGE, AMBALA CANTT.	Ambala	DR. SHYAMNA TH JHA	9896356235	dksdambala@kuk.ac.in
1062	IMPERIAL COLLEGE, HISAR	Hissar	PAWAN KUMAR	9215250007	hisarimperial@gmail.com
1005	CH. ISHWAR SINGH KANYA MAHAVIDYALAYA DHANDADWANA, KAITHAL	Kaithal	MRS. ANNU DHUNNA	9350601845	ciskmvdhand@gmail.com
1006	CH. ISHWAR SINGH KANYA MAHAVIDYALAYA FATEHPUR PUNDRI, KAITHAL	Kaithal	DR. VANDANA	8059667979	vandyhooda@gmail.com
1011	DAV COLLEGE, CHEEKA	Kaithal	PROF. RAJINDER PAL	9466467567	davcollegecheeka@rediffmail.com

1042	R.K.S.D. (PG) COLLEGE, KAITHAL	Kaithal	DR. SURENDER ARYA	9416996244	principal@rksdcollege.ac.in
1017	GOVT. COLLEGE KAITHAL (DR. B. R. AMBEDKAR GOVT. COLLEGE JAGDISH PURA)	Kaithal	ASHOK KUMAR	9416973761	gckaital2016@gmail.com
1046	GOVT. GIRLS COLLEGE, CHEEKA, KAITHAL	Kaithal	MANISH KUMAR	9996221021	gcgcheeka@gmail.com
1058	SH. KAPIL MUNI GOVT. COLLEGE FOR WOMEN, KALAYAT, KAITHAL	Kaithal	DR. SUNIL GARG	7988241917	gcgkalayat@gmail.com
1049	BABU ANANT RAM JANTA COLLEGE, VPO KAUL, KAITHAL	Kaithal	DR. PRERNA	9357228650	prernapehowa@gmail.com
1051	INDIRA GANDHI MAHILA MAHAVIDYALA YA KAITHAL	Kaithal	-	7015747756	igmmvkaithal@gmail.com
1032	JAT COLLEGE, KAITHAL	Kaithal	LABH SINGH	9896911205	jatcollegekaithal@yahoo.com
1041	R.K.S.D. (PG) COLLEGE (EVENING SESSION), KAITHAL	Kaithal	DR. MANOJ BANSAL DR. SURAJ WALIA	9812394945	rksdeveningcollege@gmail.com
1007	DAV COLLEGE, KARNAL	Karnal	DR. LOVENISH	9416335441	lovenish27@gmail.com
1014	DYAL SINGH COLLEGE, KARNAL	Karnal	DR RENU	9169823000	dsckarnal@gmail.com
1029	GURU NANAK KHALSA COLLEGE, KARNAL	Karnal	MRS. SHASHI MADAN	9416363026	principal.gnkcknl@gmail.com
1034	KVA DAV COLLEGE FOR WOMEN, KARNAL	Karnal	MRS. SUNEET BHANDARI	9416121324	bhandarisunit18@gmail.com
1057	BABA FATEH SINGH JI GOVT. COLLEGE, ASSANDH, KARNAL	Karnal	MR. ROHTASH	9896918669	gcassandh@gmail.com
1025	GOVT. COLLEGE FOR WOMEN KARNAL	Karnal	BHARAT CHHABRA	9896351800	gc_karnal_women@yahoo.com
1019	GOVT. COLLEGE KARNAL (PT. C. L. S. GOVT. COLLEGE)	Karnal	DR. SURENDER KUMAR NAGIA	9996794555	SKNAGIA@REDIFFMAIL.COM
1020	GOVT. COLLEGE MATAK MAJRI	Karnal	MR.NARESH	8295888891	nareshgniit@gmail.com
1002	ARYA KANYA MAHAVIDYALA YA GURUKUL, MOR MAJRA, KARNAL	Karnal	MS. SUSHMA RANI	8222000902	akmmgknl@gmail.com

1028	GREENWOOD DEGREE COLLEGE, KARNAL	Karnal	-	9992599968	greenwoodinstitutes@gmail.com
1033	JEEVAN CHANAN MAHILA MAHAVIDYALA, ASSANDH, KARNAL	Karnal	DR. HEMLATA	9466094690	principaljcmm@gmail.com
1003	ARYA KANYA MAHAVIDYALY A SHAHABAD MARKANDA, KURUKSHETRA	Kurukshetra	MRS. RITU MITTAL	9896451406	ritu1991mittal@gmail.com
1004	BHAGWAN PARSHU RAM COLLEGE, KURUKSHETRA	Kurukshetra	PROF. KARAMJIT SINGH	9416535100	kjs@bprcollege.ac.in
1012	DAV COLLEGE, PEHOWA	Kurukshetra	DR. ANUJ KUMAR	9416281345	anujkumar71@gmail.com
1013	DAYANAND MAHILA MAHAVIDYALA YA, KURUKSHETRA	Kurukshetra	MRS. SAPNA ARORA	9034073911	dmmkkr2010@gmail.com
1037	MARKANDA NATIONAL COLLEGE, SHAHABAD MARKANDA, KURUKSHETRA	Kurukshetra	DR. AJAY KUMAR ARORA	9463502763	mncshahabad@yahoo.co.in
1045	SNRL JAIRAM GIRLS COLLEGE	Kurukshetra	DR. NEETA SHARMA	9416374332	jrgcollegekkr@gmail.com
1024	GOVT. GIRLS COLLEGE PALWAL (KURUKSHETRA)	Kurukshetra	SH. SATBIR SINGH	9466484907	gcgkurukshetra@gmail.com
1036	MANISH PAPNEJA MEMORIAL S.D GIRLS COLLEGE, ISMAILABAD	Kurukshetra	RICHA	9896772010	richavermaa15@gmail.com
1026	GOVT. COLLEGE FOR WOMEN SECTOR-14 PANCHKULA	Panchkula	DR. SARVJEET KAUR	9815501961	gcgpanchkula@gmail.com
1018	GOVT. COLLEGE KALKA	Panchkula	MR. BHOOP SINGH	7009371248	csgckalka@gmail.com
1023	GOVT. COLLEGE SECTOR -1 PANCHKULA	Panchkula	MR. YASHPAL	9872422377	gc1_panchkula@yahoo.co.in
1055	GOVT. COLLEGE, BARWALA, PANCHKULA	Panchkula	NEERAJ ROHILLA	9780225834	govt.gcbarwala@gmail.com
1053	DESH BANDHU GOVT. COLLEGE, SECTOR-17, PANIPAT	Panipat	DR. RITU NEHRA	9729108401	nehra_ritu@rediffmail.com
1052	ARYA POST GRADUATE COLLEGE G T ROAD PANIPAT	Panipat	PANKAJ CHAUDHARY	9812678724	pankaj.apgc@gmail.com

1061	CH. DEVILAL MEMO GIRLS COLLEGE, SEWAH, PANIPAT	Panipat	DR. MEENAKSHI	7015439435	cdlmsewah@gmail.com
1054	LB. COLLEGE, PANIPAT	Panipat	DR.RANJU GROVER	7015265350	ibcpnp@kuk.ac.in
1050	SD COLLEGE, PANIPAT	Panipat	PRAVEEN R. KHERDE	9416914747	praveenrkherde@gmail.com
1059	VAISH GIRLS COLLEGE, SAMALKHA, PANIPAT	Panipat	ANJU AGGARWAL	9729766403	vgcsmk@gmail.com
1047	DAV COLLEGE FOR GIRLS (EVENING SESSION), YAMUNANAGAR	Yamuna Nagar	MRS. SANGEETA GOEL	9416681552	sangoel448@gmail.com
1009	DAV COLLEGE FOR GIRLS, YAMUNANAGAR	Yamuna Nagar	MRS. SANGEETA GOEL	9416681552	sangoel448@gmail.com
1010	DAV COLLEGE, SADHAURA	Yamuna Nagar	SH. YOGESH SINGH MOHAN	8307510358	ysmohan2007@gmail.com
1030	HINDU GIRLS COLLEGE, JAGADHRI	Yamuna Nagar	DR.SONIA SHARMA	9896420775	hgcjagadhri_girls@rediffmail.com
1035	MAHARAJA AGRASEN MAHAVIDYALY A, JAGADHRI	Yamuna Nagar	MR. LAKHPAT SINGH	9991740135	maclibrary71@gmail.com
1040	MUKAND LAL NATIONAL COLLEGE, YAMUNA NAGAR	Yamuna Nagar	DR NEETI DARYAL	8295905289	neetidaryal@mlncollegeynr.ac.in
1056	GOVERNMENT COLLEGE AHARWALA (BILASPUR)	Yamuna Nagar	AMIT KAPOOR	9896087806	gcbilaspurinformation@gmail.com
1016	GOVT. COLLEGE CHHACHHRAULI	Yamuna Nagar	MR. VINOD SHARMA	9355111110	sharmavinodgcc@gmail.com
1064	JYOTIBA PHULE GOVERNMENT COLLEGE, RADAUR	Yamuna Nagar	DR. SANJEEV GANDHI	9466411442	profsgandhi@gmail.com

CHAPTER - 12

CURBING THE MENACE OF RAGGING

Ragging in educational institutions is banned and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and “The Haryana Prohibition of Ragging in Educational Institution Ordinance, 2012” as well as under the provisions of any penal law for the time being in force.

Candidates are required to submit the following two undertakings to ensure that they shall not be indulge in ragging (above type of activities). Undertaking by the Student (**Annexure-IX**)
Undertaking by Parents/Guardian (**Annexure-X**)

CHAPTER-13

RULES FOR REFUND OF FEE

REFUND OF FEE: If a candidate withdraws from the course/programme in which he/she was admitted in the affiliated Colleges, the fee to the candidate will be refunded as per following rules for the session 2022-23 :

As per the guidelines regarding fee refund policy 2022-23 issued by the UGC vide D.O. letter No. D.O.No.2-71/2022(CPP-II) dated 02.08.2022 fees will be refunded as under :

“In view above, and in order to avoid financial hardships being faced by parents, it has been decided by UGC that full refund of fees should be made by the higher educational institutions on account of all cancellations of admissions/migrations of students **up to October 31, 2022 for the academic session 2022- 2023 as a special case.** It is made clear that the entire fee, including all charges, should be refunded (i.e., there should be zero cancellation charges) on account of cancellations/migrations up to **October 31, 2022.** Thereafter, on cancellation/ withdrawal of admissions up to **December 31, 2022,** the entire fee collected from a student should be refunded in full after deducting not **more than Rs.1000/- as processing fee.”**

Note :

- (i) In the programmes, which are also governed by AICTE rules, application of refund of fee will be accepted as per instructions of the HSTES.
- (ii) The candidate has to apply for refund of fee in the concerned college.

APPENDIX-A

GUIDELINES REGARDING BONAFIDE RESIDENTS OF HARYANA

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3rd October, 1996, No.62/32/2000-6GSI dated 23rd May, 2003, No.62/27/2003-6GSI dated 29th July, 2003 and No.62/62/2011-6GSI dated 17th January, 2012 by the Chief Secretary to Government, Haryana.

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/ medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-
 - (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
 - (ii) Children/Wards (if parents are not living)/Dependents : -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
 - (iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - (iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
 - (v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - (vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - (vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - (a) Citizen of India;

- (b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
- (viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.
- 2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions/Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/ Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/ Wards/Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
- 3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/ Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
- 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
- 5. The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/technical/ medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.

APPENDIX-B**LIST OF THE SCHEDULED CASTES IN HARYANA**

Sr. No.	Name of the caste
1(A).	Aheria, Aheri, Hari, Heri, Thori, Turi
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Ramdasia
29(A)	Rai Sikhs

LIST OF THE DEPRIVED SCHEDULED CASTES IN HARYANA
(Under Section 3 of Haryana Act No. 14 of 2020)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ad Dharmi	13.	Dhanak	25.	Od
2.	Balmiki	14.	Dhogri, Dhangri, Siggi	26.	Pasi
3.	Bangali	15.	Dumna, Mahasha, Doom	27.	Perna
4.	Brar, Burar, Berar	16.	Gagra,	28.	Pherera
5.	Batwal, Barwala	17.	Gandhila, Gandil, Gondola	29.	Sanhai
6.	Bauria, Bawaria	18.	Kabirpanthi, Julaha	30.	Sanhal
7.	Bazigar	19.	Khatik	31.	Sansi, Bhedkut, Manesh
8.	Bhanjra	20.	Kori, Koli	32.	Sansoi
9.	Chanal	21.	Marija, Marecha	33.	Sapela, Sapera
10.	Dagi	22.	Mazhabi, Mazhibi Sikh	34.	Sarera
11.	Darain	23.	Megh, Meghwal	35.	Sikligar, Bariya
12.	Daha, Dhaya, Dhea	24.	Nat, Badi	36.	Sirkiband

APPENDIX-C

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Naik	25.	Gorkhas	49.	Raigar
2.	Barra	26.	Gawala. Gowala	50.	-
3.	Beta, Hensi or Hesi	27.	Gadaria, Pal, Bagnel Diaya	51.	Rechband
4.	Bagria	28.	Garhi –Lohar	52.	Shorgir, Shergir
5.	Barwar	29.	Hajjam, Nai, Naie, Sain	53.	Soi
6.	Barai, Tamboli	30.	Jhangra Brahman, Khati, Suthar, Dhiman Brahmin, Tarkhan, Barahai, Baddi	54.	Singhikant, Singiwala
7.	Baragi, Bairagi, Swami, Sadh	31.	Joginath, Jogi, Nath, Yogi	55.	Sunar, Zargar, Soni
8.	Battera	32.	Kanjar or Kanchan	56.	Thathera, Tamera
9.	BharbhunjaBharbuja	33.	Kurmi	57.	Teli
10.	Bhat, Bhatra, Darpi, Ramiya	34.	Kumhars, Prajapati	58.	Banzara, Banjara
11.	BhuhaliaLohar	35.	Kamboj	59.	Weaver (Jullaha)
12.	Changar	36.	Kanghera	60.	Badi/Baddon
13.	Chirimar	37.	Kuchband	61.	Bhattu/Chattu
14.	Chang	38.	Labana	62.	Mina
15.	Chimba, Chhipi, Chimpa Darzi, Rohilla	39.	Lakhera, Manihar, Kachera	63.	Rahbari
16.	Daiya	40.	Lohar, Panchal-Brahmin	64.	Charan
17.	Dhobis	41.	Madri	65.	Chaaraj (Mahabrahman)
18.	Dakaut	42.	Mochi	66.	Udasin
19.	Dhimar, Mallah, Kashyap-Rajpoot, KaharJhinwar, Dhinwar, Khewat, Mehra Nishad Sakka, Bishti, Sheikh-Abbasi	43.	Mirasi	67.	Ramgarhia
20.	Dhosali, Dosali	44.	Nar	68.	Rangrez, Lilgar, Nilgar, Lallari
21.	Faquir	45.	Noongar	69.	Dawala, Soni-Dawala, Nyaaria
22.	Gwaria, Gauria or Gwar	46.	Nalband	70.	Bhar, Rajbhar

23.	Ghirath	47.	Pinja, Penja	71.	Nat (Muslim)
24.	Ghasi,Ghasiara or Ghosi	48.	Rehar, Rehara or Re	72.	Jangam

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-B)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ahir/Yadav	3.	Lodh/Lodha/Lodhi	5.	Meo
2.	Gujjar	4.	Saini, Shakya, Koeri, Kushwaha, Maurya	6.	Gosai/Gosain/Goswami

At present, Raigar, Mochi, Weaver (Julaha) (BC) and Julaha (SC) and Badi Castes find a mention in the list of both Scheduled Castes and Backward Classes. The persons belonging to these Castes who are not covered under the Scheduled Castes on account of being Non-Hindus and Non -Sikh can take the benefits under the backward classes only.

-1-

Regarding candidates of any category (SC/BC/OBC etc.) qualifying/selected in Govt. job or admitted in Educational Institute/Universities based on General Criteria or merit must be allocated seat from General Category

adl
37/18
1-6-18
No: 12/1-2017 Ad(3)
OFFICE OF DIRECTOR GENERAL HIGHER EDUCATION, PANCHKULA
REGISTRAR'S OFFICE
Diary No. 1731-A
18-6-18
Dated: 04/6/2018

A copy of letter No. EC/2018/20179-389 dated 26.04.2018 received Principal Secretary to Govt. Haryana, welfare of Schedule Castes and Backward Classes Department, Chandigarh **Regarding candidates of any category (SC/BC/OBC etc.) qualifying / selected in Govt. job or admitted in Educational Institute/Universities based on General Criteria or merit must be allocated seat from General Category** is forwarded to the following for information and necessary action:-

1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, N.C.C. Units in the State.
3. All the Librarians of District Libraries/Sub Divisional Libraries in the State of Haryana/Librarian.

Superintendent Administration
for Director General Higher Education,
Haryana, Panchkula

Dated: 04/6/2018

Endst. No: Even

A copy of the above is forwarded to the following for information and necessary action :-

1. PS/DGHE, Steno/ Additional Director Admin.
2. All the HQ Officers and Head of Branches.
3. All the Assistants of Admin Branch.

Superintendent Administration
for Director General Higher Education,
Haryana, Panchkula

Endst.No.ACM-3/Misc. 5(iv)/18/10417-10478 Dated: 25/6/2018

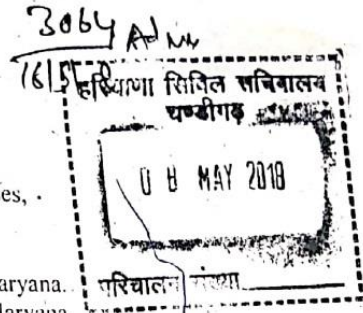
Copy of the above is forwarded to the following for information and necessary action :

1. Dean Academic Affairs
2. Dean of Colleges with the request to circulated to all concerned Colleges/Institutes affiliated with KUK
3. Chairpersons/Directors/Principals of all the UTDs/Institutes/Maintained Colleges KUK
4. Director, UIET
5. Director, Distance Education
6. Director, IT Cell
7. Finance Officer
8. Deputy Registrar (Estt. T.)
9. Assistant Registrar (Estt. NT.)
10. Deputy Registrar (Regn.)
11. P.A. to the Vice-Chancellor
12. A.R. o/o the Registrar

Encls : As above

Deputy Registrar (Academic)

Principal Secretary to Govt. Haryana,
Welfare of Scheduled Castes and Backward Classes,
Department, Chandigarh.



1. ✓ All the Administrative Secretaries to Govt. Haryana.
2. All Heads of the Department in the State of Haryana.
3. Secretary, General Administration, Haryana Civil Secretariat, Chandigarh.
4. All the Managing Directors of Boards/Corporation/Public Sector Undertakings.
5. All Divisional Commissioners, Ambala, Hisar, Rohtak and Gurugram.
6. The Registrar, Punjab & Haryana High Court, Chandigarh.
7. All the Deputy Commissioners in the State of Haryana.
8. All the Registrar of the Universities in the State of Haryana.

No. EC/2018/ 20179-389

Dated: 26-04-2018

Subject: Candidates of any category (SC/BC/OBC etc.) qualifying/selected in Govt. job or admitted in Educational Institute/Universities based on General criteria or merit must be allocated seat from General category.

I am directed to invite your kind attention to the State Government instruction no. 22/88/96-3GS-III dated 25.06.1997 wherein it is observed that the Scheduled Castes/Backward Classes candidates who get selected in Govt. job in the open competition on the basis of general merit (without availing any relaxation of age etc.) will have to be counted against general seats as they are open competition candidates. They will not be considered against reserved seats. However, such candidates should fulfill conditions of eligibility regarding age etc. as are meant for the General category candidates.

Hence, this department being a Nodal agency of the Government for implementation of the reservation policy issue this clarification that Government Department must follow the above instruction dated 25.06.1997. These instructions were issued in connection with the reservation policy pertaining to Govt. job. On the same analogy ; the Scheduled Castes/Backward Classes candidates who get selected/admitted in Educational/Professional/Technical Institution and Universities in the open competition on the basis of their own merit, they will not be counted against the quota reserved for Scheduled Castes/Backward Classes, rather they will be treated as open competition candidates. Cases where a reserved category candidate avail relaxation say in age, qualifying norms etc. then he/she will be treated against reserve category.

This may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Copy

Special Secretary
for: Principal Secretary to Govt. Haryana,
Welfare of Scheduled Castes and Backward
Classes Department, Chandigarh.

ACS HE
ACS TE

8.5.18 Subject:

DATE (Burr)
DUE

14/5/18
Dated: 8.5.18

RE
17/5/18

CFMS No.
0/0/0/0

10.3.2018
Date: 15.5.18

15/5/18
17/5/18
RC

**BENEFIT OF RESERVATION IN ADMISSION TO EWS CANDIDATES IN HGC & ALL INDIA
CATEGORY**

From

Director General Higher Education,
Haryana, Panchkula.

To

The Registrars,

1. Kurukshetra University, Kurukshetra.
2. Maharshi Dayanand University, Rohtak.
3. Chaudhary Devi Lal University, Sirsa.
4. Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat).
5. Indira Gandhi University, Meerpur (Rewari).
6. Chaudhary Bansi Lal University, Bhiwani.
7. Chaudhary Ranbir Singh University, Jind.
8. Dr. B.R. Ambedkar National Law University, Sonapat.
9. Gurugram University, Gurugram
10. Maharishi Balmiki Sanskrit University, Kaithal.

Memo No. 40395 DHE-190005/97/2020-UNP (STATE)-DHE
Dated, Panchkula, the

Subject: CWP No. 31874 of 2019 Shubham Rana Vs State of Haryana & Others.

Kindly refer to the subject cited above.

I have been directed to invite your attention towards instructions no. 22/12/2019-IGS-III dated 25.02.2019 issued by the Government of Haryana and it is clarified that the benefit of reservation in admission to EWS candidates @ 10% is to be given in both State Quota seats under State Policy and all India Quota seats under Central Government Policy separately.

This issue with the concurrence of Chief Secretary Office vide: U.O. No. (CS-400300007/15/2020-GS-III-CSO dated 09.03.2021.

This is for your kind information and necessary action please.

-5/-
Superintendent- UNP
for Director General Higher Education,
Haryana, Panchkula.

Endst. No. Even

Dated, Panchkula, the 19-04-2021

✓ A copy of the above is forwarded to the Vice Chancellor, Kurukshetra University Kurukshetra with the request to take necessary action as per above advice and Action Taken Report be supplied to the Directorate within a week, so the reply may be filed in the subject cited CWP well on time.

[Signature]
Superintendent- UNP
for Director General Higher Education,
Haryana, Panchkula.

APPENDIX-F

LETTER REGARDING CERTIFICATE OF SCHEDULED CASTE OR DEPRIVED SCHEDULED CASTE

No. 2/27/2019-1GS-III
Government of Haryana
General Administration Department
(General Services- III Branch)

Appendix- F

Dated Chandigarh, the 08th October, 2020

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Departments in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

Subject: Grant of certificate of Scheduled Caste or Deprived Scheduled Caste.

I am directed to invite your attention to Haryana Government Notification bearing No. Leg.15/2020, dated 15.05.2020 vide which an Act namely, the Haryana Scheduled Castes (Reservation in Admission in Government Educational Institution) Act, 2020 was enacted by the State Government. In this Act under Section 3 and 6 following provisions have been made:-

Section 3. (1) Twenty per cent seats shall be reserved for the members of the Scheduled Castes while making admission in Government educational institutions.

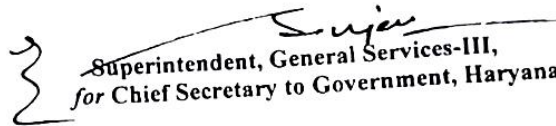
(2) Fifty per cent of the twenty percent seats reserved for Scheduled Castes for admission in any government educational institution shall be set aside for candidates belonging to the Deprived Scheduled Caste as enumerated in the Annexure.

Section 6. A person belonging to the Deprived Scheduled Castes shall, for the purposes of section 3, support his candidature by a certificate of caste indentification issued by the ecompetent authority under sub-section (2) of section 5.

2. In this Act, 36 Castes were included in the list of Deprived Scheduled Castes at Annexure to this Act. For proper implementation of this Act, all the authorities competent to issue Caste Certificate are directed to mention clearly that the Certificate is of 'Deprived Scheduled Caste' or 'Scheduled Caste' so that at the time of admission the Institutions may find out easily as to how many candidates applied

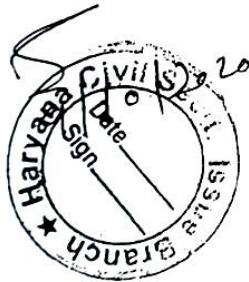
for admission and how many have been given admission under 'Deprived Scheduled Caste' category.

3. These instructions may please be brought to the notice of all concerned for strict compliance.


Superintendent, General Services-III,
for Chief Secretary to Government, Haryana.

Internal distribution

Incharge NIC for hosting the above instruction on State Government website.



1

**No. 22/132/2013-1GS-III
HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
(General Services-III Branch)**

Dated: Chandigarh, the 22nd March, 2022

To

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State.
3. All the CAs/MDs of all Boards/ Corporations/ Public Sector Undertakings.
4. All the Divisional Commissioners in Haryana State,
5. The Registrar of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners & Sub Divisional Officers (Civil).
7. The Registrars of all the Universities in the State of Haryana.

Subject: Regarding the issue of Caste Certificates (including certificates for Scheduled Caste, Deprived Scheduled Caste, Backward Class, Other Backward Class, Tapriwas, Vimukat Jati, and Nomadic Tribe) through SARAL portal.

Sir/Madam,

I am directed to invite your attention to Government instruction No. 22/132/2013-1GS-III dated 21.03.2014 regarding issuance of caste certificate wherein various competent authorities to verify and issue caste certificates were notified along with other terms & conditions and formats of the caste certificates.

2. **The Haryana Parivar Pehchan Act, 2021**, provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database, namely Family Information Data Repository (FIDR), contains PPN along with corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Government/any Government agency/local authority. State Government has been empowered under section 8 of the Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Repository (FIDR) has now made it feasible to issue Caste Certificates over the counter through the SARAL portal.

3. In view of the above, Government has decided to issue revised instructions/guidelines in supersession of all the previous instructions issued till now, as under:-

(I) Portal for the issue of Caste Certificate.—

The Caste Certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in/>) facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) or Head of the Department/Organisation, as the case may be. These caste certificates shall include :-

- a) Scheduled Caste certificate
- b) Deprived Scheduled Caste certificate
- c) Backward Class certificate
- d) Other Backward Class certificate
- e) Tapriwas Caste certificate
- f) Vimukt Jati (Denotified Tribes) certificate
- g) Nomadic Tribes certificate

These certificates will be issued on the basis of verified data on caste and income contained in the FIDR. The Standard Operating Procedures (SOP) for issuing Caste Certificates along with the formats of Caste Certificates shall be issued by the Citizen Resources Information Department.

(ii) Person who is entitled to obtain a Caste Certificate.—

Following persons are entitled to obtain a Caste Certificate :-

- (a) A person who is a resident of State of Haryana by birth; or
- (b) A male person (including his children) who is an employee in the service of Haryana Government or any of its Boards/ Corporations/ Statutory Authorities/ Universities etc. provided he belongs to any of the notified castes/tribes by birth; and
- (c) A female person who is an employee in the service of Haryana Government or any of its Boards/ Corporations/ Statutory Authorities/ Universities etc. provided she belongs to any of the notified castes/tribes by birth.

Note.— A child born at a place outside Haryana shall also be eligible to obtain caste certificate from Haryana provided his father has been issued Caste Certificate by the competent authority as per provision in the instructions of Haryana Government. However, a child born in Haryana State shall not be eligible to get caste certificate on basis of birth-place/birth certificate of Haryana, if his father has been issued Caste Certificate by a State other than Haryana.

(iii) Caste Certificate in cases of Migration.—

Where a person migrates from one State to another, he can claim to belong to a notified caste only in relation to the State to which he originally belonged and not in respect of the State to which he has migrated.

(iv) Caste Certificate to person who claims through Marriage.—

No person who is not a member of a notified caste/tribe by birth will be deemed to be a member of that notified caste/tribe merely because he or she had married a person belonging to that notified caste/tribe. On the other hand a person who is a member of a notified caste/tribe will continue to be a member of that notified caste/tribe even after his or her marriage with a person who does not belong to a notified caste/tribe.

(v) **Caste Certificate In case of Adoption of child.—**

Great care has to be exercised in dealing with cases where a person claims to be a member of a notified caste/tribe on the ground that he/she has been adopted by a person of that notified caste/tribe. The validity of the adoption has to be clearly established before any caste certificate can be given. It is for the party to prove his/her claim by cogent and reliable evidence:

- (a) While deciding whether an adoption is valid, the certificate issuing authority should satisfy himself that all the requirements of law have been complied with. He should also take into account the behaviour of the child after adoption whether he physically lives with and is supported by his adoptive parents and receives no financial help from his original parents. In case these conditions are not satisfied, the certificate should be refused.
- (b) In addition, it should be verified that all other conditions for a valid adoption, including the physical transfer of the adopted person to the family of the adoptive parents and that he has severed all ties with the original parents are fulfilled.
- (c) Further, in case of a person who is a Hindu, Buddhist or Sikh or any other person governed by the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956), the requirements of valid adoption are given in Sections 6 to 11 of the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956) as amended from time to time. The actual giving and taking of the child in adoption is a mandatory requirement and thereafter the adopted child is deemed to be the child of his or her adoptive father or mother for all purposes and the child severs all ties with the family of his or her birth. Ordinarily, no child who has attained the age of 15 years or who is married can be given in adoption unless there is a custom or usage applicable to the parties.
- (d) Where the case relates to an adoption in case of a Hindu, Buddhist or Sikh or any other person governed by the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956), who is married or of the age of 15 years and above, the certificate shall be required to be given by the District Magistrate who shall, after making due enquiries as to the validity of the adoption and as to whether such adoption is permitted by a custom or usage applicable to the parties, make an endorsement to that effect on the certificate. Such custom or usage should have been continuously and uniformly observed for a long time and obtained the force of law among the Hindus of that particular area, or that community, group or family provided that the custom or usage is certain and not unreasonable or opposed to public policy and in the case of custom or

usage in respect of a particular family, that the custom or usage has not been discontinued.

(vi) Caste Certificate in case of Conversion and Reconversion of religion by a Scheduled Caste person.—

- (a) Where a Scheduled Caste person gets converted to a religion other than Hinduism or Sikhism or Buddhism and then reconverts himself back to Hinduism or Sikhism or Buddhism, he will be deemed to have reverted to his original Scheduled Caste, if he is accepted by the members of that particular caste as one among them.
- (b) In the case of a descendant of a Scheduled Caste convert, the mere fact of conversion to Hinduism or Sikhism or Buddhism will not be sufficient to entitle him to be regarded as a member of the Scheduled Caste to which his forefathers belonged. It will have to be established that such a convert has been accepted by the members of the caste claimed as one among themselves and has thus become a member of that caste.

(vii) Determination/Verification of Caste of a person.—

The determination/verification of the caste of a person shall be done strictly in accordance with the notifications of the Government of India in case of Scheduled Castes and Other Backward Classes; and in accordance with notifications of the Welfare of Scheduled Castes and Backward Classes Department, Haryana in case of Deprived Scheduled Castes, Backward Classes, De-notified Tribes (Vimukt Jatis and Tapriwas Jatis) and Nomadic Tribes.

(viii) Verification when a person claims of Caste by birth.—

Where a person claims to belong to a Scheduled Caste, Deprived Scheduled Caste, Other Backward Class, Backward Class, De-notified Tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic Tribe by birth, it should be verified :

- (i) That the person and his/her parents actually belong to the community claimed;
- (ii) That this community is included in the Presidential Orders specifying the Scheduled Castes in relation to the concerned State; or is notified as Other Backward Class by the Ministry of Social Justice and Empowerment, Government of India; or notified as Deprived Scheduled Caste, Backward Class, De-notified Tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic Tribe by the Government of Haryana.
- (iii) That the person belongs to that State in respect of which the community has been scheduled/notified.

- (vi) If the person claims to be a Scheduled Caste or Deprived Scheduled Caste, he should profess Hinduism or Sikhism or Buddhism religion.
- (v) A person claiming to belong to a Backward Class, Other Backward Class, De-notified Tribe or Nomadic Tribe may profess any religion.

(ix) Authorities competent to verify the caste.—

The following authorities will now be competent to verify the caste of person who is a resident of State of Haryana :-

Sr. No	Category of Resident	Verifying Authority
1.	A resident of any Rural area in the State	Designated Officers notified by Citizen Resources Information Department
2.	A resident of any Urban area in the State (Municipal Committee / Municipal Council/ Municipal Corporation)	Designated Officers notified by Citizen Resources Information Department
3.	A male employee (including his children) serving on regular basis in connection with the affairs of the State of Haryana in any Department/ PSU / Statutory Authority/ University, etc.	As per record available in Human Resource Management System (HRMS)
4	A female employee serving on regular basis in connection with the affairs of the State of Haryana in any Department/ PSU/ Statutory Authority/ University, etc.	As per record available in Human Resource Management System (HRMS)

Government has also decided that in case of issuance of wrong caste certificate carelessly or deliberately without proper care or verification, action would be taken against the concerned official/s under the relevant provisions of the Indian Penal Code in addition to the action under the appropriate disciplinary rules applicable to them.

(x) Online Service for verification of Caste based on PPN.—

Residents seeking to verify their caste in PPN may visit <https://meraparivar.haryana.gov.in/ReportGrievance> portal. Once the request for verification of caste category and/or caste is made by the resident on this portal, designated officers will verify and mark the same as verified in the FIDR for the resident.

(xi) Clarification in case of doubt.—

In case of any doubt regarding caste/tribe of a person, the matter will be referred to the Welfare of Scheduled Castes and Backward Classes Department of the State of Haryana, and the clarifications given by the said Department alone shall be valid.

(xii) Competent Authorities for Issuance of Caste Certificate.—

Caste certificates shall be issued on provision of PPN through SARAL portal <https://saralharyana.gov.in/> to eligible residents of Haryana by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) through his facsimile signature on the certificate and to the employees of the State of Haryana by the Head of the Department/Organization concerned through his facsimile signature on the certificate.

(xiii) Validity of a Caste Certificate.—

- (i) A Caste Certificate once issued (in its standard format) shall be valid for the life-time of the person so long as such caste/tribe is not removed or modified in the notifications issued by the Welfare of Scheduled Castes and Backward Classes Department, Haryana.
- (ii) Where a Caste Certificate is requested for specific use outside the context of Government of Haryana, it shall be issued in the format prescribed by the Government of India.
- (iii) Certificates which include income and/or assets based information like creamy layer criteria shall become invalid after the validity period prescribed on the said certificate. Such certificates shall be valid for the current financial year, i.e. till coming 31st March (Included) from the date it has been issued.
- (iv) A Caste Certificate may also become invalid if after due process, it has been concluded that the caste was incorrectly mentioned on the certificate or wrongly verified in the FIDR, due to any reason whatsoever.

(xiv) Grievance Redressal and Correction Process.—

If an applicant is not in agreement with his caste category/caste contained in the FIDR, then he/she may lodge his/her grievance for correction on the Grievance Module of the Parivar Pehchan Number portal <https://meraparivar.haryana.gov.in/ReportGrievance>.

(xv) General Terms and Conditions.—

- (a) The Caste Certificate is usable without any restriction wherever it is accepted (i.e., subject to the criteria laid down by the entity accepting the certificate) and hence no usage/applicability restrictions shall be mentioned on the certificate.
- (b) From the effective date of this order, only the caste certificates issued through SARAL portal in the formats prescribed by the Citizen Resources Information

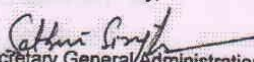
Department based on PPN and corresponding verified data contained in the FIDR shall be valid caste certificates.

- (c) A Caste Certificate obtained by means of any fraud, misrepresentation or concealment of facts or by some other illegal means shall be declared as invalid and the benefit availed by the candidate/applicant shall be withdrawn and legal action including criminal case will be initiated against the applicant for misrepresenting the facts and playing fraud, as well as against the officials/authorized persons for incorrect/ wrong verification by collusion or otherwise. In such an event, the caste and caste category shall be marked as NOT VERIFIED in the FIDR.
- (d) Mere issuance of a Caste certificate does not entitle a person holding such certificate to any benefit that may be admissible under various Government Schemes implemented from time to time. Hence, it is important that the authority concerned examines the applicant's entitlement to any specific benefit in accordance with the instructions on the subject at any given point of time. For instance, a person from the Backward Class may not be entitled to certain benefits if he falls within the creamy layer as defined from time to time. Accordingly, the Caste Certificates shall address ONLY the caste of the certificate holder. Other eligibility criteria for a particular scheme shall be addressed separately by the authority extending any such benefit.
- (e) All Haryana Government organisations (including Departments, Educational Institutions, Boards, Corporations and Societies) are required to accept the Caste Certificate in its standard format prescribed by the Citizen Resources Information Department from time to time.

4. Further, it is directed that no Government Department of Haryana shall obligate any Haryana resident to submit caste related proof documents if he/she provides PPN and his/her caste and caste category is marked as verified in Family Information Data Repository (FIDR).

5. These instructions/guidelines may kindly be brought to the notice of all the concerned for strict compliance.

Yours faithfully,

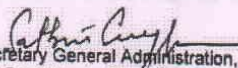

Under Secretary General Administration,
for Chief Secretary to Govt. Haryana.

Endst. No. 22/132/2013-IGS-III

Dated : Chandigarh, the 22nd March, 2022

A copy is forwarded to the following for information and action where necessary:-

1. Secretary, Haryana Public Service Commission, Panchkula.
2. Secretary, Haryana Staff Selection Commission, Panchkula.


Under Secretary General Administration,
for Chief Secretary to Govt. Haryana.

No. 512-SW(1)2021

From

The Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department.

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments in Haryana State.
3. The Registrar General, Punjab and Haryana High Court, Chandigarh.
4. The Managing Directors/Chief Administrators of all the Boards/Corporations, Institutions in the State of Haryana.
5. All the Commissioners, Ambala, Hisar, Gurugram, Rohtak, Karnal and Faridabad Divisions.
6. All the Deputy Commissioners in Haryana.
7. All the Sub Divisional Officers (Civil) in Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh the 01st December, 2021

Subject : Notification regarding specifying the criteria for exclusion of persons within the Backward Classes as Creamy Layer.

Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that Government has decided to specify the criteria for exclusion of persons within the Backward Classes as Creamy Layer, regarding Reservation in Services and Admissions in Educational Institution, as per enclosed Notification No. 491-SW(1)2021, dated 17th November, 2021 regarding.

2. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Encl : As above.

Shyam Lal
Superintendent Social Welfare,
for Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department

HARYANA GOVERNMENT
WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

Notification

The 17th November, 2021

No. 491-SW(1)-2021.— In exercise of the powers conferred under clause (d) of Section 2 and Sub-section (2) of Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 808-SW(1), dated the 17th August, 2016 and the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 1282-SW(1), dated the 28th August, 2018, the Governor of Haryana hereby specifies the following criteria for exclusion of persons within the Backward Classes as Creamy Layer as per Annexure appended hereto.

Annexure

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
I.	Constitutional Posts/Constitutional Personalities	Son(s) and daughter(s) of (a) President of India; (b) Vice President of India; (c) Judges of the Supreme Court and of the High Courts; (d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller & Auditor General of India; (e) Persons holding Constitutional positions of like nature. (f) Member of Parliament or Member of Legislative Assembly.
II.	Service Category	Son(s) and daughter(s) of
	A. Group A and Group B/ Class I and II officers of the All India, Central and State Services.	(a) Parents, either or both of whom is or are a Class-I officer (Group A Officer) or Class II officer (Group B Officer);
	B. Employees in Public Sector Undertakings etc.	The criteria enumerated in A above in this Category shall apply mutatis mutandis to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. Pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category V below shall apply to the officers in these Institutions.
III.	Armed Forces including Para Military Forces (Persons holding civil posts are not included)	Son(s) and daughter(s) of Parents either or both of whom is or are in the rank of Major or above in the Army or to equivalent posts in the Navy or the Air Force or the Para Military Forces.
IV.	Property Owners Agricultural holdings	Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than the land permissible under the Haryana ceiling on land Holdings Act, 1972 (26 of 1972).

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HARYANA GOVT. GAZ. (EXTRA.), NOV. 17, 2021 (KRTK. 26, 1943 SAKA)

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
V.	Income Test / Wealth Test	<p>Son(s) and daughter(s) of parents Having gross annual income of Rs. 6 lakhs or above.</p> <p>OR</p> <p>Possessing wealth above Rs. 1 Crore for a period of last three consecutive years.</p> <p>Explanation: Income from all sources shall be clubbed to arrive at the gross annual income.</p>

Chandigarh:
The 17th November, 2021.

VINEET GARG,
Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department.

9382—C.S.—H.G.P., Pkl.

(TO BE SUBSTITUTED FOR THE LETTER BEARING SAME NO AND DATE)

क्रमांक 22/22/2004-3जी.एस.।।।

प्रेषक

मुख्य सचिव हरियाणा सरकार ।

सेवा में

1. हरियाणा राज्य के सभी विभागाध्यक्ष ।
2. रोहतक, गुड़गांव, हिसार एवं अम्बाला मण्डलों के आयुक्त ।
3. रजिस्ट्रार, पंजाब एवं हरियाणा उच्च न्यायालय, चण्डीगढ़ ।
4. हरियाणा राज्य के सभी उपायुक्त ।
5. हरियाणा राज्य के सभी बोर्ड/निगमों एवं सार्वजनिक उपक्रमों के अध्यक्ष/प्रबन्धक निदेशक ।
6. रजिस्ट्रार महर्षि दयानन्द विश्वविद्यालय, रोहतक, करुक्षेत्र, विश्वविद्यालय, करुक्षेत्र, चौधरी चरण सिंह हरियाणा कृषि विश्वविद्यालय, हहहहहहहिसार, गुरु जन्मेश्वर विश्वविद्यालय, हिसार तथा चौधरी देवी लाल विश्वविद्यालय, सिरसा, हरियाणा ।

दिनांक चण्डीगढ़ 06.01.2014 / 14 जून, 2016

विषय:

अन्य पिछड़े वर्गों (ओ.बी.सी.) के आरक्षण के दायरे से सामाजिक रूप से उन्नत व्यक्तियों/वर्गों (सम्पन्न वर्गों) को बाहर रखने के लिये आय के मानदण्डों में संशोधन ।

महोदय,

मुझे निर्देश हुआ है कि मैं उपरोक्त विषय पर आपका ध्यान सरकार के पत्र क्रमांक 22/22/2004-3जी.एस.।।। दिनांक 22.01.2009 की ओर दिलाऊँ जिस द्वारा यह सूचित किया गया था कि भारत सरकार (मानव संसाधन विकास मंत्रालय, उच्च शिक्षा विभाग) द्वारा अन्य पिछड़े वर्गों में से सम्पन्न वर्गों को केन्द्रीय शिक्षण संस्थानों में दाखिले हेतु आय सीमा 4.5 लाख रु० प्रति वर्ष निर्धारित की गई थी।

भारत सरकार कार्मिक लोक शिकायत तथा पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग ने उनके कार्यालय ज्ञापन क्रमांक 36033/1/2013-Estt.(Res.), दिनांक 27.5.2013 तथा भारत सरकार, मानव संसाधन विकास मंत्रालय, उच्च शिक्षा विभाग क्रमांक 11-13/2012-यू० पॉलिसी, दिनांक 31.5.2013 (प्रतियों संलग्न) द्वारा सूचित किया है कि अन्य पिछड़े वर्गों में से सम्पन्न वर्गों को भारत सरकार के अधीन सिविल पद और सेवियों/नौकरियों के लिए तथा केन्द्रीय शिक्षण संस्थानों में दाखिले हेतु सम्पन्न वर्ग के निर्धारण हेतु वार्षिक आय सीमा 4.5 लाख रु० से बढ़ाकर 6 लाख रु० प्रति वर्ष कर दी है तदनुसार आपसे अनुरोध है कि भारत सरकार के उपरोक्त अंकित कार्यालय ज्ञापन दिनांक 27.5.2013 तथा 31.05.2013 की अनुपालना दृढ़ता से की जाए।

भवदीय

अधीक्षक सामान्य सेवाएँ-।।।
कृते: मुख्य सचिव, हरियाणा सरकार

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पू० क्रमांक 22/22/2004-3जी.एस.111

दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. सचिव, हरियाणा लोक सेवा आयोग, चण्डीगढ़ ।
2. सचिव, हरियाणा कर्मचारी सेवा आयोग, चण्डीगढ़ ।

जे.ए.एस.111

अधीक्षक सामान्य सेवायें-111

कृते: मुख्य सचिव, हरियाणा सरकार

इसकी एक-एक प्रति हरियाणा सरकार के सभी अतिरिक्त मुख्य सचिवों एवं प्रधान सचिवों को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है ।

जे.ए.एस.111

अधीक्षक सामान्य सेवायें-111

कृते: मुख्य सचिव, हरियाणा सरकार

सेवा में

सभी अतिरिक्त मुख्य सचिवों एवं प्रधान सचिव,
हरियाणा सरकार ।

अशा: क्रमांक 22/22/2004-3जी.एस.111

दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति मुख्य मंत्री के प्रधान सचिव/अतिरिक्त प्रधान सचिवों/मुख्य मंत्री के विशेष कार्याधिकारियों तथा मंत्रियों/राज्य मंत्रियों एवं मुख्य संसदीय सचिवों/निजी सचिवों को सूचनार्थ प्रेषित है ।

जे.ए.एस.111

अधीक्षक सामान्य सेवायें-111

कृते: मुख्य सचिव, हरियाणा सरकार

सेवा में

मुख्य मंत्री के प्रधान सचिव/अतिरिक्त प्रधान सचिवों/मुख्य मंत्री के विशेष कार्याधिकारियों, मंत्रियों/राज्य मंत्रियों एवं मुख्य संसदीय सचिवों के सचिव/निजी सचिव ।

अशा: क्रमांक 22/22/2004-3जी.एस.111

दिनांक 06.01.2014/14 जून, 2016

पू० क्रमांक 22/22/2004-3जी.एस.111

दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. सदस्य सचिव, हरियाणा सार्वजनिक उपक्रम ब्यूरो
2. निदेशक, स्थानीय निकाय हरियाणा (उनसे अनुरोध है कि इन हिदायतों को राज्य के सभी नगरपालिकाओं/निगमों तथा परिषदों को भेज दी जाये)।
3. निदेशक, लोक सम्पर्क विभाग, हरियाणा को इन हिदायतों को प्रयाप्त प्रचार हेतु ।

जे.ए.एस.111

अधीक्षक सामान्य सेवायें-111

कृते: मुख्य सचिव, हरियाणा सरकार

12- -189-
3-
एक प्रति हरियाणा सिविल सचिवालय/वित्तियुक्त राजस्व विभाग के सभी अधीक्षकों/उपाधीक्षकों को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

अधीक्षक सामान्य सेवायें-III
कृते: मुख्य सचिव, हरियाणा सरकार ।

सेवा में

सभी अधीक्षक/उपाधीक्षक, हरियाणा सिविल सचिवालय
तथा वित्तियुक्त राजस्व विभाग ।

अशा: क्रमांक 22/22/2004-3जी.एस.III
पू0 क्रमांक 22/22/2004-3जी.एस.III

दिनांक 06.01.2014/14 जून, 2016
दिनांक 06.01.2014/14 जून, 2016

इसकी एक-एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु भेजी जाती है:-

1. प्रिंसिपल,
लेखा प्रशिक्षण संस्थान, 39-40 बेज, काडा भवन,
सैक्टर-4, पंचकुला ।
2. प्रिंसिपल मण्डलीय,
प्रशिक्षण केन्द्र, एस.सी.ओ. न0 11,
सैक्टर-16,
पंचकुला ।

अधीक्षक सामान्य सेवायें-III
कृते: मुख्य सचिव, हरियाणा सरकार ।

State-wise List of fake Universities declared by the University Grants Commission

Delhi

1. Commercial University Ltd., Daryaganj, Delhi.
2. United Nations University, Delhi.
3. Vocational University, Delhi.
4. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
5. Indian Institute of Science and Engineering, New Delhi.
6. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
7. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085

Karnataka

8. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

Kerala

9. St. John's University, Kishanattam, Kerala.

Maharashtra

10. Raja Arabic University, Nagpur, Maharashtra.

West Bengal

11. Indian Institute of Alternative Medicine, 80, Chowringhee Road, Kolkatta-20.
12. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta - 700063

Uttar Pradesh

13. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
14. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
15. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
16. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
17. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
19. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
20. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, Uttar Pradesh.

Odisha

21. Nababharat Shiksha Parishad, Anupurna Bhawan, Plot No. 242, PaniTankiRoad,Shaktinagar, Rourkela-769014.
22. North Orissa University of Agriculture & Technology, University Road Baripada, Distt. Mayurbhanj,Odisha-757003.

Puducherry

23. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009

Andhra Pradesh

24. Christ New Testament Deemed University, # 32-23-2003, 7th Lane, Kakumanavarithota, Guntur, Andhra Pradesh-522002 or # fit No. 301, Grace Villa Apts., 7/5, Srinagar, Guntur, Andhra Pradesh-522002

*** Bhartiya Shiksha Parishad, Lucknow, UP - the matter is subjudice before the District Judge – Lucknow**

Examinations of the following Boards not recognized for the purpose of higher studies:

1. All India Board of Secondary Education, New Delhi
2. Central Board of Higher Education, New Delhi
3. Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi
4. Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh
5. Bhartiya Siksha Prishad, Lucknow
6. Board of Higher Secondary Education, Delhi
7. Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.)
8. Indian Education Council of U.P., Lucknow.
9. Council of Secondary Education (AREgd. Society), PMC (Punjab Campus, SAS Nagar, Mohali
10. Madhya Bharat Board, Gwalior.

Any other Board/University declared de-recognized/fake by UGC/State Govt./AIU.

As per direction of the Hon'ble Punjab & Haryana High Court "The professional or educational institutions located in the state of Punjab or Haryana do not admit the students who have completed the alleged 10+2 qualification from Council of Secondary Education, P.M.C. (Punjab) Campus, opposite E.S.I. Hospital, S.C.F. 61-62, Industrial Area, Phase-VII, S.A.S.Nagar (Mohali).

Note: This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is required to be consulted www.ugc.ac.in/page/Fake-Universities.aspx and www.bseh.org.in

CHARACTER CERTIFICATE

Name of the Department/College.....Session.....Certified that
 Mr./Miss/Mrs.....son/daughter of Shri.....
has been a bonafide student of this Department/College during
 the period.....He/She appeared in the
 Examination of the University/Board held inunder
 Roll No.....and *passed obtaining.....marks out ofmarks or
 *failed/*placed under compartment in the subject of

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/Hostel rules, UMC/ Disqualification etc., if any.....
4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated:.....

Signatures of the Principal/
 Chairperson of the Deptt.
 (with office seal)

*Strike out whichever is not applicable.

HARYANA GOVERNMENT

Photo of
applicant to be
attested by
the issuing
authority

Certificate Sr.No. _____ /Year _____ Tehsil _____.

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident
of Village/Town _____ Tehsil _____ Distt. _____ of the
State/Union Territory _____ belongs to the _____ Caste/Tribe, which
is recognised as a Schedule Caste/Schedule Tribe under the Constitution (Scheduled Caste) Order, 1950.

Dated : _____
Place : _____

Signature with seal of issuing Authority
Full Name
Designation
Address with Telephone No. with code

Issuing Authority: Tehsildar-cum Executive Magistrate,
Naib Tehsildar-cum Executive Magistrate,
Head of Department in case of Govt. employees

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification No.22/132/2013-1GS-III dated 22.03.2022.

HARYANA GOVERNMENT DEPRIVED SCHEDULED CASTES CERTIFICATE

This is to certify that Mr./Mrs..... Son/daughter of
Sh..... resident of.....
Teh District of the Haryana state belongs to the
..... caste which is recognized as Scheduled Castes under the Constitution (Scheduled
Castes) order 1950 and this caste has been declared as Deprived Scheduled Caste by the Government of
Haryana vide Gazzette Notification No. Leg./15/2020 dated 15.05.2020.

This certificate is being issued to him/her on the basis of verification of
NaibTehsildar/Tehsildar.

Signature

Name

Dated

Rubber Stamp of NaibTehsildar/Tehsildar

Place:

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification No.22/132/2013-IGS-III dated 22.03.2022.

BACKWARD CLASS CERTIFICATE (BLOCK 'A' or 'B')

Photo of
applicant to be
attested by the
issuing authority

This is to certify that Shri/Smt./Kumari_____ son/daughter of
Shri_____ resident of Village/Town_____ Tehsil_____
Distt._____ of the State/Union Territory_____ belongs to
the _____ Caste, which has been notified as Backward Class by the Haryana Government
and is placed in Block _____ (mention Block 'A' or 'B').

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt.
letter No.1170-SW(1)-95 dated 07.06.1995 & No.213-SW(1)-2010 dated 31.08.2010 and No. 512-
SW(1)2021 dated 01.12.2021.

This certificate is being issued to him/her on the basis of verification of Sarpanch/ Patwari/Kanungo.

Signature with seal of issuing Authority

Full Name

Designation

Address with Telephone No. with code

Sr. No.:.....

Place :.....

Dated :.....

Issuing Authority : Tehsildar or Naib Tehsildar
Head of Department in case of Govt. employees

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through
the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt.
Notification No.22/132/2013-IGS-III dated 22.03.2022.

CERTIFICATE FOR THE EWS OF HARYANA**Government of Haryana**

(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)

EWS INCOME AND ASSET CERTIFICATE

Certificate no.....

Date :

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari son/daughter/wife of is permanent resident of, Village/Street, Post Office, District, Pin Code whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year

It is further certified that His/her family does not own or possess any of the following assets***

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
- V. Total immovable assets owned are valued at Rupees One Crore of more.

2. Shri/Smt./Kumari belongs to the caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Recent Passport
size attested
photograph of
the applicant

Signature with seal of Office
Name
Designation

*Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.

**Note 2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

***Note 3: The property held by a 'Family' in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

CERTIFICATE FOR EWS OF ALL INDIA CATEGORY

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size
attested photograph of
the applicant

*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Annexure-VI

NAME & ADDRESS OF THE INSTITUTE OF HOSPITAL

Certificate No. _____ **Date** _____

DISABILITY CERTIFICATE

Recent Photograph
of the candidate
showing the
disability duly
attested by the
Chairperson of the
Medical Board

This is certified that Sh./ Smt./Kum _____ son/ wife/daughter of
Sh. _____ age _____ sex _____ identification mark (s)
_____ is suffering from permanent disability
_____ as per Right of Persons with Disabilities Act, 2016.

*Percentage of disability in his/her case _____

Thus the candidate is Differently Abled as per standard norms of Haryana.

(Dr. _____)
Member
Medical Board

(Dr. _____)
Member
Medical Board

(Dr. _____)
Chairperson
Medical Board

Countersigned by
the Medical Superintendent/
CMO/Head of Hospital (with seal)

*The Differently Abled disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.

**CERTIFICATE TO BE FURNISHED BY
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER**

Certified that Mr./Ms. _____ son/daughter of Shri _____ resident of
(Complete address) _____ Freedom Fighter of Haryana (Identity No. _____) is
father/grandfather of Mr./Ms. _____ of Village/Town _____ Police Station
_____ Tehsil _____ District _____

Sr.No. : _____

Dated : _____

Place : _____

Deputy Commissioner of concerned
District of Haryana
(Office Stamp)

**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/
PARAMILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-
MILITARY FORCES**

Certified that Number..... Rank..... Name
Son/Daughter of..... Father..... Resident of
Village..... Post Office..... Tehsil.....
District..... belonging to the State of Haryana has served in the Army/ Air-
Force/Navy/ Name of the Para Military Force) fromto
..... and subsequently invalidated out of service as under:

(1) Medical Category:

- i. for JCO's
- ii. for ORS : Shape-I, II, III etc.
- iii. for Rank / Designation (in case of Para-Military Forces).....

(2) Reason of discharge/ retirement

(3) Death:

whether killed in action.....
or any other reason.....

(4) If killed in action

name of the war / operation

(5) Disabled: Whether disabled during the war / operation (name).....

(6) Nature of disability

- i. Whether permanent i.e. for life
- ii. Whether temporary up to what extent)

Next RSMB IS DUE

Name of Records.....

Case No.

Signature of the issuing authority
with designation and official
Seal and stamp

Date :

Place :

Note: Only the certificate issued by the Officer duly authorized by the Army/ Navy / Air-Force/
Concerned Para-Military Force Headquarters, as the case may be, shall be entertained.

**CERTIFICATE FOR THE EX-EMPLOYEES OF INDIAN DEFENCE
SERVICES/PARAMILITARY FORCES**

Certified that Number..... Rank..... Name S/o
or D/o Father/Mother ofResident of
Village Post Office Tehsil.....
Distt..... belonging to the State of Haryana, as per his/her service record at the
time of entry into service, had served in the Army/ Air-Force/ Navy/ (Name of
the Para-Military Force) fromto and subsequently
discharged/retired from the service on as per his/her service record. At the
time of entry into service the home address given is (Distt.
.....) Haryana.

Signature
Officer Commanding/
Zila Sainik Board/
Competent Authority
(with Official Seal)

Place:.....

Date:.....

*(Strike out whichever is not applicable)

SELF DECLARATION BY THE STUDENT

(No affidavit required)

1. I, (full name of student with admission/registration/enrollment number) S/o, D/o Mr./Mrs. /Ms. _____ having been admitted to (name of the institution), have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) I will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2022.

Signature of the Student
Name :

SELF DECLARATION BY PARENT/GUARDIAN

(No affidavit required)

1. I, Mr./Mrs. /Ms(full name of parent/ guardian)father/mother/guardian of,(full name of student with University Roll Number), having been admitted to(name of the institution) have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance without prejudice to any other criminal action that may be taken against my ward under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2022.

Signature of the Parent/Guardian

Name : _____

Address : _____

Telephone/Mobile No. _____

Email ID _____

AFFIDAVIT
(Specimen of Affidavit by the Parent of the BC-A&B Category Candidates)
(On on-judicial stamp paper of Rs.10/-)

I _____ Father /Mother of _____

Resident of _____ seeking admission to _____ Course in KU.Kurukshetra do hereby solemnly affirm & declare that I belong to _____ caste which is included in the list of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No.1170-SW(1)-95 dated 07.06.1995 & No.213-SW(I)-2010 dated 31.08.2010 and No. 512-SW(1) 2021 dated 01.12.2021 for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes Category. My family gross annual income from all sources is Rs.for the financial year.....(prior to the year of application).

I further undertake that in case the information contained in the above para is found to be untrue at any stage, the admission of my ward is liable to be cancelled.

DEPONENT
(Father/Mother)

Dated

Place.....

UNDERTAKING BY THE STUDENT

I, (full name of the student)..... son/daughter of

Mr./Mrs./Ms.....having been admitted to.....(Course) in.....(name of the Department/Institute) have carefully read and understood the provisions contained in the Hand Book of Information. My family gross annual income from all sources is Rs.....for the financial year.....(prior to the year of application).

I hereby solemnly aver and declare that I will submit my BC/Income Certificate within 15 days. In case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

DEPONENT (Student)

Dated

Place.....

AFFIDAVIT
(Specimen of Affidavit by the Parent of the EWS Category Candidates)
(On non-judicial stamp paper of Rs.10/-)

I _____ Father/Mother of _____ Resident of _____ seeking admission to _____ course in K.U. Kurukshetra do hereby solemnly affirm & declare that I belong to Economically Weaker Sections, which is not recognized as a Scheduled Caste and Backward Classes (Block-A &B) by the Government of Haryana, vide Notification No. 22/12/2019-IGS-III dated 25.02.2019 and even No. dated 13.03.2019.

I further undertake that in case the information contained in the above para is found to be untrue at any stage, the admission of my ward is liable to be cancelled.

DEPONENT (Father/Mother)

Dated

Place:

UNDERTAKING BY THE STUDENT

I, (full name of the student) Son/daughter of Mr./Mrs./Ms. having been admitted to (Course) in (name of the Department/Institutes) have carefully read and understood the provisions contained in the Hand Book of Information.

I hereby solemnly aver and declare that I will submit my EWS Income and Asset Certificate within 15 days. In case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

DEPONENT (Student)

Dated

Place: